

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Coombe Bissett and Homington Parish Council**

County area (local councils and parish meetings only): **Wiltshire**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Mrs Deborah James**
Parish Clerk and Responsible Financial Officer

Date: **24/04/2020**

	£	£
Balance per bank statements as : #####		
Current account	13,493.00	
Reserve account	32,129.00	
	45,622.00	
	<hr/>	
Petty cash float (if applicable)	N/A	
Less: any un-presented cheques as at 31/3/xx (normally only current account)	N/A	
	<hr/>	
Add: any un-banked cash as at 31/3/xx	N/A	
	<hr/>	
Net balance at 31/03/20	45,622.00	<hr/> <hr/>