

Coombe Bissett and Homington Neighbourhood Plan Steering Group Meeting

11th December 2018

CC's private residence

Present: CC, DP, PC, TC, DH, AL, AB

Apologies: None

Actions highlighted in bold

Community Questionnaire and call for sites

Copies of the questionnaire were distributed in November and 94 completed copies were received (including 3 handed in after the 2nd December deadline). In total 331 were distributed giving a total response rate of 28%¹. Two responses to the call for sites were received (Bundy Field and Land East of Shutts Lane). AB indicated that this is average for a questionnaire of this type.

Unfortunately, Councillor G. Bundy didn't receive his copy of the questionnaire; although this may be that the person delivering to their road hadn't yet delivered it and he contacted Debbie (PC Clerk) for a spare copy before it was distributed to his area.

Linda Buckley (Coombe Bissett Conservation Group) sent a lengthy addendum with her response who expressed concerns over the process and the rigour in the methodology being applied to the plan's development. **CC to respond to L. Buckley.** Such responses should be forwarded to the PC as the accountable body to respond to. **Parish Council to respond to Mrs. Buckley.**

There was a question whether homeowners not living in the village should be allowed to respond. The group agreed it was OK to have as many different opinions as possible to inform the plan. Responses will be fed back to the community after analysis (AB expected to complete questionnaire analysis by mid-end of Jan) during a community feedback day scheduled for the Spring 2019 (likely March to allow time for AECOM to carry out site assessment).

Site assessment

AB shared the list of sites put forward in the questionnaire for development and sites that the community felt should not be developed. From the initial look at the responses to the questionnaire there was a strong divide over whether the Bundy Field should be developed, with many citing flood risk as an issue.

There was discussion on whether to include all sites suggested in the questionnaire for site assessment or whether small (1-2) or agricultural greenfield sites could be dropped. The group agreed that the sites put forward needed to be mapped so that any overlap could be ascertained and also to see how many concrete sites there are. **AB to send the list. DP to assist on mapping on Wiltshire Council explorer.** It will be necessary to check whether sites suggested are realistic. **CC to confirm with AECOM on number and scale of sites we can put forward.**

Engagement with local groups

¹ **NB:** three additional completed questionnaires were received shortly after this meeting bringing the total to 97 (24% response rate).

CC highlighted there is a need to speak to clubs and societies to ascertain how the neighbourhood plan can support them. **CC to list all local groups to ascertain their needs. All to engage with groups in the New Year. CC to submit an update in The Express on questionnaire responses and community feedback day for mid-late Jan deadline.**

It was noted that there is not always an appreciation of the constraints in volunteer's capacity to respond to emails immediately.