

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL**  
**COOMBE BISSETT AT 7.00 PM ON TUESDAY 12<sup>th</sup> MAY 2015 (unconfirmed).**

**Present:** Councillors: D Rattue, D Hobson, C Chelu, P Crosthwaite, S Gledhill, A Bird and G Bundy. Mrs D James (Clerk). Unitary Councillor Julian Johnson. Mr Robin Maycock.

**1 Apologies for absence:** Mrs Pauline Pratt, Dr Jeffrey Easton and Mr Bertie Woolnough.

**2 Election of Chairman and Vice Chairman:** A Bird proposed and P Crosthwaite seconded D Rattue as Chairman. S Gledhill proposed and C Chelu seconded D Hobson as Vice Chairman. All voted in favour.

**3 Election of Officers:** D Hobson proposed and C Chelu seconded all officers stay in post and that all officers are voted en bloc. It was agreed unanimously. The Officer responsibilities are: Police – D Rattue. School, village hall, highways and snow warden – C Chelu. Playground and recreation field – A Bird. Coombe Bissett flooding and Coombe Bissett planning – P Crosthwaite (assisted by C Chelu and A Bird). Coombe Bissett rights of way and cemetery – G Bundy. Homington planning – D Hobson, S Gledhill (assisted by C Chelu). Homington flooding – D Hobson. Homington rights of way - D Hobson (assisted by G Bundy). Homington highways - S Gledhill.

**4 Public question time:** There were no questions.

**5 Minutes of the last meeting:** A member of the public had requested a correction to a matter arising item in the previous minutes. This was discussed and comments noted but agreed that the minuted item was a fair and complete record. However a record of the report concerned will be retained. The minutes were proposed by S Gledhill, seconded by C Chelu and agreed by all as a correct record.

**6 Declarations of interest:** D Rattue declared an interest in Stocks Bridge Lane repairs, A Bird declared an interest in council housing and G Bundy declared an interest in Wiltshire Council housing site allocations development plan. Therefore they will not take part in any Parish Council considerations. There were no additional declarations of interest in items on the agenda.

**7 Matters arising:**

**Council housing in Coombe Bissett:** Wiltshire Council had indicated that building should start around April 2015. At present work has not commenced. The Parish Council will review the situation at the next meeting.

**Solar Park on land at Bake Farm:** Despite repeated enquiries there has been no information from the developer British Solar Renewables regarding community benefit for the parish. The Clerk will contact BSR again reminding them of the verbal assurance made at the public meeting in September 2014.

**Repairs to Stocks Bridge Lane:** In order to deflect rainwater away from Stocks Bridge Lane, Wiltshire Highways have agreed to install bunds across Pennings Drove but no time scale can be given. Some grips have been dug further up from the tennis courts. It was decided that the Clerk should contact Wiltshire Wildlife Trust and ask if the kerb at the Nature Reserve entrance could be dropped to redirect rainwater away from Pennings Drove towards Gypsy Lane and Shutts Lane.

**Improvements to footpath 7 in Homington:** The work has been completed and there has been some good feedback from locals and the landowners.

**Bus shelter in Coombe Bissett:** It was proposed that a new bus shelter be erected in the car park of the Fox and Goose and the Landlord supported this. However following consultation

with the freeholder of the car park, permission has been refused due to lease and insurance restrictions. C Chelu who has designed a suitable bus shelter suggested the Clerk should ask for reconsideration by the freeholder. All agreed.

**Cemetery gates:** G Bundy reported that Ken Mould would shortly replace the gates and gateposts.

**Adoption of Coombe Bissett phone kiosk:** The kiosk has been adopted for £1 and the electricity supply has been retained. Eddy Hopkins has very kindly painted the kiosk. The Parish Council would appreciate any further suggestions for its use. Recent ideas have included a children's library or a village museum. The Parish Council are grateful to Nicky Green who has agreed to keep the kiosk tidy. The Chav's will remove the sign indicating there is a public phone nearby.

**Recreation field maintenance:** New bins and picnic benches have been installed and Chavs will fix the tables securely. The cost of these will come out of the Wiltshire Council 106 fund, which is money acquired through local house development and has to be used for specific outdoor community items. A Bird reported that membrane and bark chippings that cover the children's play area need replacing. A Bird will research possible contractors.

**20 mph zone in Coombe Bissett:** Coombe Bissett's application for a 20 mph speed limit through the village was approved. The total cost will be £5500 and the Parish Council have been requested to contribute £1500. C Chelu asked the Clerk to confirm this agreement.

**50 mph proposal along the C12:** The Parish Council responded to a Wiltshire Council consultation for opinion on a 50 mph speed limit along parts of the C12 from Coombe Bissett to Homington and requested a 40 mph limit, which has been refused.

**Transparency code for smaller authorities:** The Local Audit and Accountability Act 2014 legislates that any parish councils with a turnover of less than £25000 will be exempt from external audit. It also legislates that all transactions above £100, an annual governance statement, internal audit report; councillor responsibilities, assets and end of year accounts must be published on a publicly assessable web site. These directives must be adopted by July 2015 and comes into force in 2017. D Hobson proposed and C Chelu seconded that this be approved and adopted and all agreed.

**Wiltshire housing site allocations development plan:** A letter has been received from Woolley and Wallis informing that the field south of Thorne Close which runs between the A354 and Homington Road is being promoted as a potential development site in advance of the Wiltshire Housing Site Allocations stakeholder meeting. The developer Redcliffe Homes are working on a presentation for July.

**8 Grant opportunity for flood affected communities:** An offer for a grant by the energy company SSE towards community items such as a pump has been received. D Rattue offered to explore the offer more closely.

**9 Use of recreation field for marquees for non villagers:** The Clerk has received some non villager enquiries for using the recreation field for wedding marquees. There was discussion if a fee or deposit in case of field damage should be paid. C Chelu offered to speak to the Village Hall committee. The Parish Council will consider at the next meeting.

**10 Area Board grant application for water heater for the Chapel:** The Clerk has offered to apply to the Wiltshire Council Southern Area Board for a grant towards a new water heater in Coombe Bissett Chapel. The Chapel is used every month for lunches for elderly members of the parish and a great deal of washing up is required, supplied by hot water from a sub standard water heater. The Parish Council supported this proposal.

**11 Weed killing in Pennings Drove:** There have been three complaints reported to the Parish Council regarding recent weed killing in Pennings Drove. It was noted.

**12 Code of Conduct and Standing Orders:** Wiltshire Council Code of Conduct and Standing Orders have been distributed to all Councillors.

**13 Annual audit and presentation of accounts:** The Clerk circulated a summary and analysis of the accounts. The Clerk and Parish Council are very grateful to Mr Bertie Woolnough for carrying out an internal audit of Parish Council accounts. He has reported all is in order. Grant Thornton, the external auditor, will now audit the accounts. The summary and analysis of the Parish Council accounts will be posted on the notice boards and village web site. P Crosthwaite proposed and C Chelu seconded that the Annual Return, which includes the accounting statements and annual governance statement, be approved and all agreed.

**14 Community awards:** G Bundy who co-ordinates the Coombe Bissett and Homington Active Volunteers (Chavs) has received an award on behalf of the Chavs and a cheque for £200 from Wiltshire Council in appreciation of their community work and commitment.

**15 Footpath 4 sign:** G Bundy reported that Wiltshire Council have erected a footpath sign on the A354.

**16 Parking on Recreation Field:**

14-05-15: Phoenix  
15-05-15: Drama club  
16-05-15: Drama club  
18-05-15: Garden club  
20-05-15: Village meeting  
24-05-15: Cricket  
31-05-15: Salisbury Festival event  
31-05-15: Cricket  
07-06-15: Cricket  
08-06-15: Cricket  
13-06-15: Dance class  
28-06-15: Dance class  
03-07-15: Cricket  
04-07-15: Wedding  
06-07-15: Cricket  
09-07-15: Phoenix  
11-07-15: Dance class

**17 Parking on Donkey Field:**

No requests

**18 Notices on Donkey Field/Beech Tree:**

15-05-15: Drama club  
20-05-15: Village meeting  
30-05-15: Bake and Plant sale

**19 Correspondence received:**

Bobby news. Donation request from the Chris Brown Day Centre. Publicity for a clerk's road show.

**20 Planning:**

Planning received:

None at present.

Planning approved by Wiltshire Council:

15/00216/FUL – Coombe Nurseries Touring Caravan Park, Netherhampton. Proposed new picnic room.

15/00935/FUL – Coombe Bissett Down Farm Buildings, Pennings Drove, Coombe Bissett. Erect single WC and hand wash facilities on the north side of existing agricultural building.

15/01920/FUL – Coombe Bissett School, Shutts Lane, Coombe Bissett. Single storey extension to north elevation.

15/01879/FUL – Tuscan Breeze, Blandford Road, Coombe Bissett. Demolish existing bungalow and replace with semi bungalow with adjoining double garage.

**21 Reports from representatives:** Covered in Annual Parish meeting minutes.

**22 Finance:**

**Income:**

Cemetery fee	£120.00
Wiltshire Council Precept	£5500.00
Cemetery fee	£60.00

**Outgoings:**

424 Siteform - balance of FP7	£1680.00
425 Office expenses	£779.50
426 Community Heart Beat Trust donation	£25.00
427 Mrs D James – reimbursement for resuscitation training	£96.00
428 ICO – data protection fee	£35.00
429 Bawden Landscapes – March grass cutting	£125.45
430 Wiltshire Council – WALC and NALC subscription	£255.38
431 Mrs D James – reimbursement for recreation field bins x 2	£59.88
432 Wiltshire Council – cemetery bin emptying fee	£114.72
433 AON – insurance premium	£851.06
434 C Baughan – reimbursement for cemetery marker cross	£10.00
435 E Hopkins – reimbursement for phone kiosk paint	£51.38
436 Mrs D James – reimbursement for picnic tables x 2	£993.96
437 Office expenses	£475.75

**Balance on accounts:**

The balance on the reserve account is £12004.93

The balance on the current account is £16832.73

The total of the two accounts is therefore: £28837.66

P Crosthwaite proposed, C Chelu seconded and everyone agreed that cheques 424 to 437 be paid.

**23 Date of next meeting:** 7<sup>th</sup> July 2015 at 7 pm.

**24 The meeting closed at 8.50 pm.**

**Signed:**-----**Dated:**-----

