

**MINUTES OF COOMBE BISSETT PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
(HOMINGTON ROOM) ON TUESDAY 13 July 2021 (unconfirmed)**

Present: Councillors: D Hobson, A Bird, C Chelu, S Gledhill, K Byatt, L Reed. Wiltshire Cllr. R Clewer.
N Heron (Clerk). Members of the public: G Bundy

- 17 Apologies for absence – none.
- 18 Public Question Time – G Bundy enquired about which Cllr was now responsible for the Cemetery and gave the Clerk a grave marker.
- 19 Minutes of the last meeting – the minutes were proposed by L Reed, seconded by C Chelu and accepted by all as a true record.
- 20 Declaration of interest – C Chelu declared an interest in Planning Application No. PL/2021/03966/ful. A discussion concerning Wiltshire Council's new planning portal arose and it was agreed that the lead Cllr for the Planning Sub Committees should keep a copy of any comments sent to WC and forward these to the Clerk for the records.
- 21 **Matters arising:**

Neighbourhood Development Plan: S Gledhill advised that the person at WC dealing with the submitted draft of the plan is no longer working for WC so we are still awaiting the results of the strategic environmental assessment. The clerk will follow up with Richard Clewer. D Hobson expressed gratitude on behalf of the Parish Council to C Cooper for all her hard work.

Bollards across bridleway: The Clerk has repeatedly chased Wiltshire Council for an installation date – R Clewer agreed to contact the Officer on our behalf for the latest information.

Donkey Field: The contractor has contacted BT regarding the location of any underground wires and there will be a charge for this. L Reed will liaise with the contractor and hopefully the work will be completed before September.

Speed indicator device: The latest SID report is on the website. L Reed volunteered for Speedwatch and will get in touch with A Turnbull. K Byatt will draft an application to Wiltshire Council's CATG grant fund to potentially erect a white gate on the road from Homington to Coombe Bissett.

Playground repairs: A Bird will order the wood chippings and will liaise with L Reed regarding use of a JCB to shift the pallets and with C Chelu to seek CHAV volunteers to spread the chippings.

White railings opposite Fox and Goose: The Chair thanked C Chelu for his enormous effort to successfully apply to Wiltshire Council to replace the white railings along the river Ebble in Coombe Bissett. WC has ordered and will install the longest centre section of the railings from the bridge to opposite the Fox and Goose. The other smaller end sections will have to wait until next year. Thanks were also expressed to G Bundy and Wiltshire Council. There is still a highways issue following the recent roadworks which is causing flooding by the pub, C Chelu will follow up with Wiltshire Council.

Replacement Bench in CB Cemetery: G Bundy and J Hopkins have put together the new bench purchased by the Parish Council and installed it with fixings at Pennings Drove burial ground. The Chair expressed gratitude to them for their efforts. The Clerk has informed the family who are delighted.

Defibrillators: A four-year contract has commenced with South West Ambulance Service for three new defibrillators located at the village shop, the village hall and the Homington bus shelter. An electrician will install the wired in cabinets at the shop and the hall at a cost of approximately £100 on 19 July 2021 which was proposed by A Bird and seconded by L Reed and agreed by all. S Gledhill will install the cabinet at the bus shelter which is not wired in. A Bird proposed and L Reed seconded that the balance of the CIL/106 money is used towards the cost of the defibrillators. Following a suggestion by L Reed, S Gledhill proposed that the old defibrillator purchased by the Parish Council, and which is no longer required, be sold to the RDA in Wilton for a nominal sum, A Bird seconded and all were in agreement.

CBPC Bank Account: The Clerk reported that online banking is now up and running after 10 months of problems with NatWest. S Gledhill will explore the possibility of changing banks and this will be discussed at the next meeting.

Councillor Training and Induction Pack: A Bird suggested that all Cllrs should attend the very useful course that she, L Reed and K Byatt have recently completed. The Clerk will make enquiries about future course dates and D Hobson expressed an interest in attending. A Bird, L Reed and K Byatt will adapt the generic Cllrs Induction Pack to make it relevant for Coombe Bissett and Homington.

Co-Option of 7th Councillor: C Chelu will write a job description for this role for the website and The Express. A Bird will announce the vacancy on the village Facebook page, and the Clerk will put a notice on the boards.

Annual Community Meeting: All were in agreement that a community annual meeting should take place. A Bird, supported by L Reed and K Byatt, will organise and follow through with ideas and plans for this event.

Bonfires: The Parish Council has received several complaints about bonfires in the villages and request that we all be considerate to our neighbours about the lighting of bonfires. C Chelu noted that there is an article on the website about bonfire etiquette. Wiltshire Council Environmental Health deals with complaints about bonfires.

Road condition at Stratford Tony: L Reed will report the bad condition of the road on the My Wiltshire app/website.

Gardens at Chalk Pit cottages: L Reed will follow up on the state of the roadside garden with the residents to seek a volunteer to maintain them.

Replacement tree sign for the 'Thorne' tree on recreation field: A Bird reported that the cost agreed at the March meeting has now increased as it did not allow for engraving or postage costs. L Reed proposed, K Byatt seconded, and all were in agreement that the sign should be purchased.

Social Media Policy: A Bird has drafted a Social Media Policy and it was agreed that in the first instance a "transmission only" Facebook page will be trialled between now and the next Parish Council Meeting.

Grass Cutting: The Parish Council are open to receive bids for the cutting of PC owned areas of grass in Coombe Bissett and Homington. All tenders need to be submitted by 01 September 2021 and public liability insurance will be required. A Bird will advertise this on Social Media and C Chelu will populate the website.

22 Parking on Recreation Field:

- 17 JULY – FLOWER SHOW
- 18 JULY – CRICKET CLUB
- 21 JULY – ZOE SHAW CELEBRATION
- 23 JULY – ALISON MACUALAY LEAVING PARTY
- 01 AUGUST – CRICKET CLUB
- 07 AUGUST – PHILLIPS WEDDING
- 08 AUGUST – CRICKET CLUB
- 15 AUGUST – CRICKET CLUB
- 22 AUGUST – CRICKET CLUB
- 28 AUGUST – LAAKKONEN WEDDING
- 29 AUGUST – CRICKET CLUB
- 04 SEPTEMBER – SALISBURY MALAYALEE ASSOCIATION
- 05 SEPTEMBER – CRICKET CLUB

Parking on Donkey Field: no requests

Notices on Donkey Field/beech tree: FLOWER SHOW (BOTH)

23 Correspondence received:

1. Email from Adrian Turnbull re strimming along A354 between his house and Coombe Bissett House – C Chelu arranged for WC to sort this out.
2. Email from Helena Daniels thanking PC for arranging new bench with her parents' original placard at Pennings Drove burial ground.
3. Letter from Sue Richards about cutting the weeds under the White Railings opposite the Fox and Goose

24 Planning

Planning received:

Application No: PL/2021/03966/ful

Proposal: En-suite bedroom to the south side of the property constructed in timber frame and clad in weather boarding. Proposal back porch with flat roof.

At: Bounds End, Shepherds Close, Coombe Bissett, SP54LX

Application No. PL/2021/04156

Proposal: Erection of a tree house in the garden

At: Newlands, Stratford Tony Road, Coombe Bissett, SP54JZ

Application No. PL/2021/06281

Proposal: Tree work – reduce Copper Beech by 2m

At: The River House, Shepherds Close, Coombe Bissett SP5 4LX

Application No: PL/2021/05576

Proposal: Extension to kitchen and utility room, raising of roof in link building, addition of 3 dormer windows.

At: Caberfeidh, Willowmead Close, Coombe Bissett, Salisbury, SP5 4LG

Planning approved:

Appeal Ref No: APP/Y3940/D/21/3268787 – Approved with conditions

Proposal: Single storey extension to the rear of the property.

At: Penvale, Stratford Tony Road, Coombe Bissett, SP5 4JZ

Application No. 2021/04105/ful

Proposal: Construction of single storey lobby area to existing school building, erection of fencing along site boundary, new tarmac paving to join 2 existing paths.

At: Coombe Bissett School, Shutts Lane, SP5 4LU

25 Reports from representatives:

Finance – The Clerk reported the following expenditure/income:

CBPC current bank account – Balance at 12 July 2021 £12,207.82

Payments Out 01 April to 12 July 2021

26.04.21	BHIB	Council's Insurance	£715.03
10.05.21	WALC	Cllrs course x 2	£72.00
10.05.21	WALC	Cllrs course x 1	£36.00
20.05.21	ICO	Data Protection	£40.00
09.06.21	J Hopkins	Cemetery bins annual	£100.00
09.06.21	D James	Audit check	£60.00
09.06.21	SWASFT	Defibrillators x 3	£4,560.00
09.06.21	WALC	Annual Subs WALC/NALC	£300.84
30.06.21	J Hopkins	Bench Anchor Kit RI	£34.99
30.06.21	Office Expenses	April	£355.87
30.06.21	Office Expenses	May	£316.39
02.07.21	Bawden	Grass April	£133.42
02.07.21	Bawden	Grass May	£133.42

Payments in 01 April to 12 July 2021

22.04.21	Wiltshire Council	Precept	£5,500.00
----------	-------------------	---------	-----------

CBPC reserve bank account – Balance at 12 July 2021 £32,143.07

30.04.21	£0.26
30.05.21	£0.25
30.06.21	£0.29

All Cllrs noted the agreed expenditure.

There were no reports from other representatives.

26 **Date of next meeting:** Tuesday 14 September 2021 at 7pm.

27 **The meeting closed at:** 2120

Nicola Heron – Parish Clerk