

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
COOMBE BISSETT AT 7.00 PM ON TUESDAY 10th MAY 2016 (unconfirmed).

Present: Councillors: D Rattue, D Hobson, C Chelu, P Crosthwaite, S Gledhill, A Bird and G Bundy. Mrs D James (Clerk). Unitary Councillor Julian Johnson. Mr R Maycock, Mr and Mrs J Speirs, Mr T Mynott and Dr A Lack.

1 Apologies for absence: Mr and Mrs D Simmonds.

2 Election of Chairman and Vice Chairman: D Hobson proposed and G Bundy seconded D Rattue as Chairman. S Gledhill proposed and C Chelu seconded D Hobson as Vice Chairman. All voted in favour.

3 Election of Officers: D Hobson proposed and A Bird seconded all officers stay in post and that all officers are voted en bloc. It was agreed unanimously. The Officer responsibilities are: Police – D Rattue. School, village hall, highways and snow warden – C Chelu. Playground and recreation field – A Bird. Coombe Bissett flooding and Coombe Bissett planning – P Crosthwaite (assisted by C Chelu and A Bird). Coombe Bissett rights of way and cemetery – G Bundy. Homington planning – D Hobson, S Gledhill (assisted by C Chelu). Homington flooding – D Hobson. Homington rights of way - D Hobson (assisted by G Bundy). Homington highways - S Gledhill.

4 Public question time: Mr Maycock asked if maintenance and refurbishment work could be carried out on the notice board at Coombe Bissett Stores car park and on the village map perspex and frame. All agreed this and G Bundy said he would speak to the Chavs (Coombe Bissett and Homington Active Volunteers).

5 Minutes of the last meeting: The minutes were proposed by C Chelu, seconded by G Bundy and agreed by all as a correct record.

6 Declarations of interest: D Rattue declared an interest in Pennings Drove drainage and G Bundy declared an interest in Wiltshire housing site allocations development plan. Therefore they will not take part in any Parish Council considerations. There were no additional declarations of interest in items on the agenda.

7 Matters arising:

Solar Park on land at Bake Farm: MP John Glen has written to developers British Solar Renewables. BSR have informed the Parish Council that there has been a change in personnel and their commercial director has offered to meet Parish Council members, which will be accepted.

Pennings Drove drainage: The drainage pipe, chamber and grating have been installed close to the entrance of the nature reserve in Pennings Drove. Installation of the French drain by Wiltshire Wildlife Trust is still awaited. Work to site tarmac bunds across Pennings Drove by Wiltshire Council, in order to deflect more water is also awaited. The Clerk will send out reminders.

Bus shelter in Coombe Bissett: There has been a final refusal from the pub's holding company for permission to site a bus shelter on pub car park land, despite support from landlord Keith Smith.

Wiltshire housing site allocations development plan: There has been no notification from developers regarding a public consultation exercise about the potential development site on the field south of Thorne Close, which runs between the A354 and Homington Road. The Parish Council have resubmitted their consultation document to Strategic Planning as

recommended by J Johnson. There has been notification that the expected time line of the pre-submission draft plan is delayed.

Neighbourhood plan: D Rattue asked Mr Mynott to speak about any neighbourhood development plan progress. Mr Mynott requested full support of the Parish Council which D Rattue assured, would be given. Mr Mynott stated that it was proving difficult to find someone to lead the project. An advertisement will be placed in the next edition of the Express.

Flooding: Following the inspection of the villages by Wiltshire Council drainage and highways officers, councillors and flood wardens in January, a request for a kerb and gully was made in order to protect no. 2 Shergold cottages and to allow water to flow into the existing ditch close by. Wiltshire Council Southern Area Board will consider the request. The Parish Council confirmed they support this proposal.

8 Shutts Lane tree: A representative from the school contacted the Parish Council expressing concern regarding safety about trees in Shutts Lane, with one tree in particular appearing hazardous. Following extensive research by the Parish Council and Wiltshire Council a few years ago ownership of the land in which the trees are situated is unknown. The Clerk contacted Jim Mulholland, Wiltshire Council's tree and woodland officer, for advice, who carried out an inspection. Following his assessment he reported that he doesn't consider that the trees pose an 'unacceptable' level of risk, as defined by the Health and Safety Executive. Therefore, he stated, Wiltshire Council do not have any powers in relation to these trees, as the trees are not considered to fall under the 'dangerous tree' section of the Local Government Miscellaneous Provisions Act (1976).

9 Beech tree palings: Some of the palings on the fence surrounding the beech tree are broken and a tidy up job is needed. The palings have been used to support village notice boards and discourage people nailing notices to the beech tree. Advice and assistance will be sought from the Chav's and C Chelu will be available for guidance. It was proposed and agreed that there should be a maximum cost of £100.

10 Dog-fouling in the recreation field: Dog fouling is an on-going antisocial and potentially harmful problem. One villager who has not cleared up after his dog has been positively identified. The Parish Council will be contacting him.

11 Drove Lane sign: Wiltshire Council are unable to give assurance when or if the Drove Lane name sign will be replaced as it is not considered a priority. A Bird offered to ask a skilled parishioner if he could construct and inscribe a new sign.

12 Nominated contact for parish steward liaison: C Chelu kindly offered to be the nominated contact for parish steward liaison at Wiltshire Council. Typical work that he can request could include clearing drainage grips, gullies, culverts etc., cleaning and straightening small road signs and trimming vegetation from around road signs as well as clearing storm debris.

13 Parish Council policies: The Society of Local Council Clerks recommend that Parish Council's have certain agreed policies in place. The Clerk is working on a selection of guidelines for assessment and agreement at future meetings.

14 Code of Conduct and Standing Orders: Wiltshire Council Code of Conduct and Standing Orders have been distributed to all Councillors.

15 Annual audit and presentation of accounts: The Clerk circulated a summary and analysis of the accounts. The Clerk and Parish Council are very grateful to Mr Bertie Woolnough for carrying out an internal audit of Parish Council accounts. He has reported all is in order. Grant Thornton, the external auditor, will now audit the accounts. The summary and analysis of the Parish Council accounts will be posted on the notice boards and village web site. Any interested person may inspect the Parish Council accounts for the year ended 31-03-2016 from 03-06-2016 to 14-07-2016 by contacting the Clerk. C Chelu proposed and D Hobson seconded that the Annual Return, which includes the accounting statements and annual governance statement, be approved and all agreed.

16 Parking on Recreation Field:

11-05-16: School
16-05-16: Garden Club
18-05-16: School
19-05-16: Film night
25-05-16: School
29-05-16: Cricket
30-05-16: Cricket
03-06-16: Cricket (evening)
05-06-16: Cricket
08-06-16: School
11-06-16: The Queen's 90th birthday celebration
13-06-16: Private party
15-06-16: School
19-06-16: Cricket
20-06-16: Garden Club
22-06-16: School
24-06-16: Cricket (evening)
29-06-16: School
03-07-16: Cricket
06-07-16: School
09-07-16: Wedding
10-07-16: Cricket

17 Parking on Donkey Field:

09-07-16: Wedding

18 Notices on Donkey Field/Beech Tree:

16-04-16: Tennis club jumble sale
19-05-16: Film night
21-05-16: Bake and plant sale
11-06-16: The Queen's 90th birthday celebration

19 Correspondence received:

The Parish Council is unable to deal with letters of complaint that are not signed.
Request from the Chris Brown Day Centre for a donation. Councillors all agreed £50 should be given.
Bobby Van News.
WWT advertising nature reserve open meeting on 22-05-16.

20 Planning:Planning received:

16/00010/FUL – The Brines, Homington Road, Coombe Bissett. Proposed construction of rear garden room. Withdrawn.
16/03287/FUL – Spinneys, Pennings Drove, Coombe Bissett. Single storey side extension, porch canopy extension, timber cladding to east elevation and extended pergola and terrace.
16/03408/FUL – Cranborne Farm Bungalow, Coombe Bissett. Change of use of agricultural grazing to equine grazing.
16/02192/FUL – Huron (Shutts House), Shutts Lane, Coombe Bissett. Retrospective application for the filling in of existing drive to front of dwelling. Regrading of land to side of dwelling to allow vehicular access.
16/03764/FUL – Lower Farm, Blandford Road, Coombe Bissett. Proposed single storey side extension.
16/04026/FUL – Springfield, Shepherds Close, Coombe Bissett. Laurel tree – fell.

Planning approved by Wiltshire Council:

16/01479/FUL – Penvale, Stratford Tony Road, Coombe Bissett. Proposed two storey side extension, removal of existing porch and replacement with new side porch.
16/01609/VAR – Land opposite May Cottage, Homington. Proposed variation of condition 2 of planning application S/2011/0056 to alter the need for visibility splays and concrete base to grass road.
16/02036/TCA – Fletchers, Salisbury Road, Coombe Bissett. Sycamore – remove 1 large and 2 small north facing limbs. Willow – cut down. Ash – remove.

16/02724/FUL – Coombe Bissett School, Shutts Lane, Coombe Bissett. Bring forward the existing entrance door and glazed screen to the edge of the existing canopy to enlarge entrance lobby.

21 Reports from representatives: Detailed in the Annual Parish Meeting minutes.

22 Finance:

Income:

WC 106 fund – play area refurbishment	£2104.50
WC – precept	£5500.00
Memorial stone fee	£60.00
Memorial stone fee	£60.00

Outgoings:

485 Double Act Ground Works – Pennings Drove drainage work	£3000.00
486 Wiltshire Wildlife Trust – Nature Reserve donation	£100.00
487 Bawden Landscapes – March grass cutting	£125.45
488 Information Commissioner – data protection fee	£35.00
489 Aon UK Ltd – insurance renewal	£797.66
490 Wiltshire Association of Local Councils – subscription	£260.88
491 Cemetery bin collection	£120.48
492 Bawden Landscapes – April grass cutting	£125.45
493 Office expenses	£507.85

Balance on accounts:

The balance on the reserve account is £12009.83

The balance on the current account is £16759.32

The total of the two accounts is therefore: £28769.15

A Bird proposed, S Gledhill seconded and everyone agreed that cheques 485 to 493 be paid.

23 Date of next meeting: 12th July 2016 at 7 pm.

24 The meeting closed at 9.20 pm.

