

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
COOMBE BISSETT AT 7.00 PM ON TUESDAY 9th MAY 2017 (unconfirmed).**

Present: Councillors: D Rattue, D Hobson, C Chelu, P Crosthwaite, S Gledhill, A Bird and G Bundy. Mrs D James (Clerk). Wiltshire Councillor R Clewer. Mr and Mrs M McGovern, Dr A Lack, Mrs J White, Mrs T Chelu, Mr and Mrs M Wardroper and Mr S James.

1 Apologies for absence: Mr and Mrs J Speirs, Mr and Mrs M Garlick and Mrs D Woolnough.

2 Election of Chairman and Vice Chairman: D Hobson proposed and S Gledhill seconded D Rattue as Chairman. D Rattue proposed and S Gledhill seconded D Hobson as Vice Chairman. All voted in favour.

3 Election of Officers: A Bird proposed and P Crosthwaite seconded all officers stay in post and that all officers are voted en bloc. It was agreed unanimously. The Officer responsibilities are: Police – D Rattue. School, village hall, highways and snow warden – C Chelu. Playground and recreation field – A Bird. Coombe Bissett flooding and Coombe Bissett planning – P Crosthwaite (assisted by C Chelu and A Bird). Coombe Bissett rights of way and cemetery – G Bundy. Homington planning – D Hobson, S Gledhill (assisted by C Chelu). Homington flooding – D Hobson. Homington rights of way - D Hobson (assisted by G Bundy). Homington highways - S Gledhill.

4 Public question time: The Parish Council has been asked by some villagers, to contact Wiltshire Council (WC) and adjacent home owners to the Mill Barn pond with a reminder about the importance of keeping a central channel clear, so that water can flow freely. It has been observed that the channel is becoming increasingly narrow. The Clerk will communicate with relevant people.

A Homington resident reported that homeowners have been distressed by acrid smoke caused by huge daytime bonfires in the Barbers Lane area. Because materials may have been delivered to the site for disposal, this could be an illegal activity. The fire brigade, WC and the housing association have all been notified. As much photographic evidence of any future fires is needed. The Parish Council will support residents as necessary.

5 Minutes of the last meeting: The minutes were proposed by P Crosthwaite, seconded by C Chelu and agreed by all as a correct record.

6 Declarations of interest: D Rattue declared an interest in Stocks Bridge Lane repair work and G Bundy declared an interest in Wiltshire housing site allocations development plan Therefore they will not take part in any Parish Council considerations. There were no additional declarations of interest in items on the agenda.

7 Matters arising:

Wiltshire housing site allocations development plan: R Clewer reported that the publication by WC of the pre-submission draft plan, should take place in June.

Neighbourhood plan: The Coombe Bissett Neighbourhood Plan Committee has met. An administration officer has been recruited to assist with process tasks. WC will be allocating a link officer.

Community benefit fund: £4k of the fund has been allocated for acoustic panels at the Village Hall. The Parish Council is loaning a further £2k towards the panels. £16k of community benefit fund has yet to be spent. Proposals would be very welcome. Please contact a Parish Council member with any ideas or suggestions for an innovative project with long-term benefits to villagers.

A354 possible drain improvement work: The Parish Council continue to await a decision from WC highways and drainage as to the priority of the work and when it is likely to take place. The Clerk will follow up with WC.

Council housing in Coombe Bissett: Contractors are now on the Old Chalk Pit site. The commissioning officer will be meeting with the Parish Council in June. It is hoped she will be able to attend a future parish council meeting.

Stocks Bridge Lane Repair Work: D Hobson chaired this item as D Rattue has declared an interest. Following a request from a resident and support from other residents, work has taken place by the Parish Council to research and help find funding for the resurfacing of a short stretch of Stocks Bridge Lane, which is classified as a footpath. A path improvement grant from WC of £2800 has been secured to cover 50% of costs. WC has approved the scheme and the contractor. Whilst there is consensus that something needs to be done, apprehensions about the proposed solution have been raised previously by 2 households. The Parish Council has acknowledged and studied the thoroughly documented concerns. There has been significant discussion and a site visit with the contractor, an established subject matter expert on roads and surfacing. Mr M McGovern spoke as one of the majority of residents who support the repair project. He stated that adequate access to homes must be a major consideration, as well as the safety issue for those who use the lane on a daily basis such as ramblers and service personnel and the elderly who are now reluctant to attempt the lane in the hours of darkness. His view and that of the contractor, is that after resurfacing, less silt will be washed into the Ebbles and there will be no discernible difference in the volume of water coming down the lane. Detailed discussion by the Parish Council followed. It was concluded that the project is being undertaken for safety purposes and not drainage purposes, that WC support resurfacing and the majority of residents are in favour. Therefore D Hobson proposed, S Gledhill seconded that the scheme proceeds and all were in favour. D Hobson then proposed that the Parish Council contribute 25% of the cost, which is £1400, whilst the supportive residents contribute the other 25%. A Bird seconded and all were in agreement.

Grant opportunity for outdoor community equipment: During May and June the Tesco token scheme is underway. Tesco shoppers in Salisbury and Fordingbridge can allocate their tokens towards outdoor exercise equipment for Coombe Bissett. A grant of between £1k and £5k will be awarded.

Cemetery wall repairs: Work on repairing the cemetery wall has commenced and will be completed when the daffodils have died down.

Repair of stiles footpath 4: The WC Rights of Way Officer has been asked to look at the stiles and decide if maintenance work needs doing. G Bundy has assessed that the stiles are fit for purpose.

Jubilee tree replacement: It was proposed by the Parish Council that a replacement tree is planted in place of the Willow on the Donkey Field because the Willow requires much maintenance and only soaks up water in the summer. The Parish Council has received several parishioner objections. Following discussion the Parish Council decided that the Willow should remain and not be replaced.

Homington Road dog fouling bin: The cost for emptying a dog fouling bin by WC would be £10.80 a month. The bin price is around £150. The councillors agreed unanimously that the villager request for this could not be supported.

Replacement seat at The Triangle Homington: The Parish Council is grateful to the Coombe Bissett and Homington Active Volunteer (CHAV) who has repaired the seat. The Parish Council will be paying for materials.

Request for new gates to the Recreation Field: The Cricket Club has requested that the gates from the Village Hall car park into the Recreation Field are replaced. All councillors have approved this suggestion. 2 quotes have been submitted. A Bird and G Bundy have been delegated to follow up the quotes, acquire more detail and then decide on behalf of the Parish Council, so that the replacement can be installed during the summer.

8 On line banking for the Parish Council: All councillors approved the change over to electronic banking. The Clerk will investigate access and authorisation to the accounts with NatWest and advise councillors before switching.

9 Code of Conduct and Standing Orders: Wiltshire Council Code of Conduct and Standing Orders have been distributed to all Councillors.

10 Annual audit and presentation of accounts: The Clerk circulated a summary and analysis of the accounts. The Clerk and Parish Council are very grateful to Mr Bertie Woolnough for carrying out an internal audit of Parish Council accounts. He has reported all is in order. Grant Thornton, the external auditor, will now audit the accounts. The summary and analysis of the Parish Council accounts will be posted on the notice boards and village web site. Any interested person may inspect the Parish Council accounts for the year ending 31-03-2017, from 03-06-2017 to 14-07-2017 by contacting the Clerk. P Crosthwaite proposed and A Bird seconded that the annual audit and statement of accounts be approved and all agreed.

11 Annual governance statement 2016/17: The Annual Governance Statement was considered and approved by all Councillors. D Rattue and D James as confirmation of approval signed and dated it.

12 Accounting statements 2016/17: The Accounting statement was considered and approved by all Councillors. D Rattue and D James as confirmation of approval signed and dated it.

13 Parking on Recreation Field:

13-05-17: Private event
18-05-17: Film night
19-05-17: Drama club
20-05-17: Drama club
21-05-17: Cricket
27-05-17: Salisbury Arts Festival
28-05-17: Cricket
29-05-17: Car boot sale Cricket club
03-06-17: Salisbury Arts Festival
03-06-17: Private event
04-06-17: Cricket
10-06-17: Old Sarum Beavers
11-06-17: Cricket
15-06-17: Film night
16-06-17: Cricket
18-06-17: Cricket
13-07-17: Phoenix

14 Parking on Donkey Field:

No requests

15 Notices on Donkey Field/Beech Tree:

Film club
Phoenix
Tennis club jumble sale
Drama club play
Church bake and plant sale

16 Correspondence received:

Donation request from Carer Support Wiltshire. Donation request from Headway Salisbury and South Wiltshire. Bobby Van News.

17 Planning:

Planning received:

APP/Y3940/W/17/3169133 – Land opposite May Cottage, Homington. Erection of a hay barn.
17/02512/FUL – 1 Foundry Cottages, Salisbury Road, Coombe Bissett. 2 storey side extension.

17/03126/FUL – Caddens, Lower Road, Homington. Extensions and alterations and construction of replacement garage.

Planning approved by Wiltshire Council:

17/01608/TCA – Redvers, Willowmead Close, Coombe Bissett. 9 Sycamore trees – remove a few of the lower branches on 5 of them to raise the tree canopy. Remove 10 branches. Further Sycamore tree – halve the size.

17/01181/FUL and 17/01618/LBC – Yew Tree Cottage, Lower Road, Homington. Demolition of existing outbuildings and erection of new single storey outbuilding with glazed link.

17/02945/TCA – Donkey Field, Homington Road, Coombe Bissett. Fell Willow tree.

17/01637/FUL – Land adjacent to Ebble Cottage, Blandford Road, Coombe Bissett. Erection of bungalow with integral garage.

18 Reports from representatives: Detailed in the Annual Parish Meeting minutes.

19 Finance:

Income:

Cemetery fee	£30.00
WC – Precept	£5500.00

Outgoings:

540 Mr S James – reimbursement for village pound tarpaulin	£11.99
541 Information Commissioner’s Office - subscription	£35.00
542 Bawden Managed Landscapes – grass cutting March	£125.45
543 WC – cemetery bin emptying annual fee	£126.48
544 Wiltshire Association of Local Councils – annual subscription	£271.75
545 CB&H Cricket Club – refund of VAT for mower service	£120.00
546 Aon UK Ltd – Parish insurance renewal	£759.70
547 Terry Byrnes - reimbursement for Homington seat repairs	£33.32
548 Bawden Managed Landscapes – grass cutting April	£127.94
549 Office expenses	£491.31
550 CB&H Village Hall – acoustic panel contribution	£6000.00

Balance on accounts:

The balance on the reserve account is £32016.43

The balance on the current account is £16999.49

The total of the two accounts is therefore: £49015.92

A Bird proposed, S Gledhill seconded and everyone agreed that cheques 540 to 550 be paid.

20 Date of next meeting: 18th July 2017.

21 The meeting closed at 8.40 pm.

