

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
COOMBE BISSETT AT 7.00 PM ON TUESDAY 14th MAY 2019 (unconfirmed).**

Present: Councillors: D Rattue, D Hobson, P Crosthwaite, C Chelu, S Gledhill, A Bird and G Bundy. Mrs D James (Clerk). Wiltshire Councillor R Clewer. Mr A Turnbull, Mr R Maycock, Mr and Mrs P Buckley, Mr D Simmonds, Mr and Mrs M Wardroper.

1 Apologies for absence: Mr and Mrs J Speirs.

2 Election of Chairman and Vice Chairman: D Hobson proposed and A Bird seconded D Rattue as Chairman. S Gledhill proposed and C Chelu seconded D Hobson as Vice Chairman. All voted in favour.

3 Election of Officers: D Rattue proposed and D Hobson seconded all officers stay in post and that all officers are voted en bloc. It was agreed unanimously. The Officer responsibilities are: Police – D Rattue. School, village hall, highways and snow warden – C Chelu. Playground and recreation field – A Bird. Coombe Bissett flooding and Coombe Bissett planning – P Crosthwaite (assisted by C Chelu and A Bird). Coombe Bissett rights of way and cemetery – G Bundy. Homington planning – D Hobson, S Gledhill (assisted by C Chelu). Homington flooding – D Hobson. Homington rights of way - D Hobson (assisted by G Bundy). Homington highways - S Gledhill.

4 Public question time: There were no questions.

5 Minutes of the last meeting: The minutes were proposed by S Gledhill, seconded by C Chelu and agreed by all as a correct record.

6 Declarations of interest: G Bundy declared an interest in the Neighbourhood Development Plan (NDP). Therefore he will not take part in any Parish Council considerations. There were no additional declarations of interest in items on the agenda.

7 Matters arising:

Neighbourhood Development Plan: D Hobson stated anonymised data collected from the recent NDP questionnaire can now be found on the village website. AECOM, the company supporting neighbourhood plans has scrutinised and is analysing potential sites in the parish for 5 or more houses. The NDP steering group is aiming to host a community engagement and information day in June.

A354 Drain Improvement work south of Coombe Bissett: Wiltshire Council (WC) is planning to undertake a CCTV survey of the main highway drainage system at the end of the month. This is part of the investigation work to determine the cause of the slow drainage on the road south of the river.

Repairs to Footpath 6: The work is complete. There has been plenty of positive feedback from local walkers.

White gates on Salisbury Road: These have been installed.

Adult exercise machine: There has been one formal request for a second item of exercise equipment to be fitted on the Recreation Field. Other parishioners have expressed support for this. Efforts to successfully apply for a grant have failed. C Chelu requested that funds from the community benefit fund be used to pay for a leg press. Councillors agreed that following a formal application at the next meeting, the bid would be decided.

Gates across bridleways in Coombe Bissett: Following the suggestion by D Hobson to install vehicle restrictors along bridleways 8 and 9, in order to prevent the regular offence of fly tipping, G Bundy has recently met with WC Rights Of Way Officer for advice. The Officer could not foresee a problem with a barrier on bridleway 9 at the Blandford Road end, but he could predict difficulties for horses and riders with a gate on bridleway 8 close to the

nature reserve car park. He has advised lockable bollards, which he will research for the Parish Council. All landowners in the vicinity have given consent for some sort of barricade.

8 WC consultation comments submitted: The Parish Council has responded to the Villager who submitted comments on the Wiltshire Housing Allocations consultation document.

9 Parishioner letter for information only: The Parishioner has replied and requested that there is reference to both letters in the minutes.

10 Homington boards: There has been a complaint about the state of blackboards sited on Homington Triangle. The Homington Councillors have assessed the situation and concluded improvements can be achieved by the installation of a couple of fence posts, which S Gledhill will organise.

11 Parish map in Coombe Bissett: G Bundy observed that Perspex covering the Coombe Bissett map adjacent to Coombe Bissett Stores, has become cloudy, making the map difficult to read. Mr K Mould has very kindly offered to replace it with laminated glass.

12 Donkey Field protection: G Bundy conveyed comments regarding deep ruts created in the Donkey Field over the past few months. Despite the chain obstacle, drivers still use the field for parking. Options including a fence and logs were discussed. The Clerk will initially ask for advice from a WC conservation officer.

13 Speeding on the A354: As a result of the fatal road traffic accident in March on the Salisbury Road, it has been brought to the attention of the Parish Council the importance of speed restriction and correct road markings along this stretch of the A354. Mr A Turnbull has proposed that the Parish Council liaise with WC to request a 30 mph speed limit from the white gates on the Salisbury side of the A354 all the way through the village. The street scene in this area is misleading, as there are a number of homes behind the hedges. A metro count was requested some weeks ago, but not yet carried out. This will provide evidence that speeding is prevalent in the area. Following the results, the Parish Council will communicate with WC Highways. The Parish Council agreed that the purchase of a speed indicator device, rather than periodic hire, maybe an option. The Clerk will research sharing options with a neighbouring parish.

14 Ramp onto play area: A ramp installed into the play area will improve ease of access and safety. G Bundy will review and consult with Chavs.

15 Code of Conduct and Standing Orders: Wiltshire Council Code of Conduct and Standing Orders have been distributed to all Councillors.

16 Annual audit and presentation of accounts: The Clerk circulated a summary and analysis of the accounts. The Clerk and Parish Council are very grateful to Mr David Parson for carrying out an internal audit of Parish Council accounts. He has reported all is in order. PKF Littlejohn LLP, the external auditor, will now audit the accounts. The summary and analysis of the Parish Council accounts will be posted on the notice boards and village web site. Any interested person may inspect the Parish Council accounts for the year ending 31-03-2019, from 17-06-2019 to 29-07-2019 by contacting the Clerk. A Bird proposed and S Gledhill seconded that the annual audit and statement of accounts be approved and all agreed.

17 Annual governance statement 2018/19: The Annual Governance Statement was considered and approved by all Councillors. D Rattue and D James as confirmation of approval signed and dated it.

18 Accounting statements 2018/19: The Accounting statements were considered by the members meeting as a whole. The accounting statements were approved by resolution by all Councillors. D Rattue and D James as confirmation of approval signed and dated the statements.

19 Parking on Recreation Field:

18-05-19: Private event

19-05-19: Cricket

26-05-19: Cricket
02-06-19: Salisbury Festival - morning
02-06-19: Cricket
08-06-19: Private event
09-06-19: Cricket
23-06-19: Cricket
07-07-19: Cricket

20 Parking on Donkey Field:

None

21 Notices on Donkey Field/Beech Tree:

Film club
Phoenix
Drama club
Plant and bake sale

22 Correspondence received: Letter from Mrs L Buckley in response to Parish Council reaction to Wiltshire Housing Allocations consultation document comments.

From WC: change in submission for highway improvements and traffic survey requests for residents and parish councils. Residents are asked not to approach WC directly but to go through the parish council.

23 Planning:

Planning received:

19/02406/PIP – Land at Lower Road, Homington. Residential development of one dwelling. Refused by WC.

19/02848/FUL – The Glebe, Homington Road, Coombe Bissett. Subdivide the existing three-storey dwelling house of The Glebe into six 2 and 3 bedroom flats. Existing triple garage is proposed to be converted to provide an associated bin and bike store.

19/01839/LBC – The Old House, Homington Road, Coombe Bissett. Replacement of a softwood window/doors on north elevations with a hardwood exact copy but with a thin double glazing with glued glazing bars.

19/03991/TCA – Vine Cottage, Barbers Lane, Homington. T1 – Leylandii hedge – remove. T2 Leylandii hedge – reduce height by 30%. T3 – 2 x Yew trees – fell. T4 – Laurel bush – remove.

19/03890/FUL – The Old Gate House, Salisbury Road, Coombe Bissett. Demolition of modern rear extension and proposed single storey extension to rear of property with minor internal alterations.

19/04042/FUL and 19/02284/LBC – Manor House, Stratford Tony Road, Coombe Bissett. Demolition of an existing single storey flat roofed shed and construction of a new single storey pitched roof workshop/shed.

19/04066/FUL – Down Barn Farm, Homington. Redevelopment of existing farm complex to include replacement of 1 and 2 Down Barn Cottages with a single dwelling, incorporating conversion of existing black barn, construction of ancillary annexe and associated works.

Planning approved by Wiltshire Council:

19/00544/FUL – Springfield, Shepherds Close, Coombe Bissett. Remove and replace existing garage and store, single storey front and rear extensions, extend parking hard standing.

19/01146/TCA – Felthams, Salisbury Road, Coombe Bissett. T1 Ash tree reduce by 3m. T2 Willow tree reduce in height by 4m and crown clean. T3 Ash tree cut off all major dead wood and reduce height by 3m.

18/11952/FUL – Champions, Stocks Bridge Lane, Coombe Bissett. Remove existing roof; form new roof with first floor; make alterations to fenestration; provide new double garage and new vehicular entrance; remove and prune trees.

19/01755/TCA – The Old Gate House, Salisbury Road, Coombe Bissett. Beech Tree – reshape by 15%.

24 Reports from representatives:

Detailed in the Annual Parish Meeting minutes.

25 Finance:

Income:

WC – precept	£5500.00
Funeral Partners Ltd – cemetery fee	£30.00

Outgoings:

653 Ben Archer – footpath 6 repairs	£996.00
654 Mrs A Burnett – Neighbourhood Plan services	£2086.00
655 Mrs D James – reimbursement for ICO data protection fee	£40.00
656 John Hopkins – annual cemetery maintenance fee	£100.00
657 WC – CATG contribution	£1000.00
658 WALC – annual subscription	£289.22
659 BHIB – renewal fee	£699.23
660 Bawden Managed Landscapes – grass cutting March	£127.94
661 Bawden Managed Landscapes – grass cutting April	£133.42
662 Ken Mould – CB notice board materials	£128.05
663 Office expenses	£581.06

D Hobson proposed, P Crosthwaite seconded and everyone agreed that cheques 653 to 663 be paid.

Balance on accounts:

The balance on the reserve account is: £32070.10
The balance on the current account is: £10521.54
The total of the two accounts is therefore: £42591.64

26 Date of next meeting: 9th July 2019

27 The meeting closed at 8.05 pm.

