

**MINUTES OF COOMBE BISSETT PARISH COUNCIL MEETING HELD VIRTUALLY AT
7.00 PM ON TUESDAY 12th MAY 2020 (unconfirmed).**

Present: Councillors: D Rattue, D Hobson, P Crosthwaite, C Chelu, S Gledhill, A Bird and G Bundy. Mrs D James (Clerk). Wiltshire Cllr. R Clewer. 7 members of the public.

1 Apologies for absence: None.

2 Election of Chairman and Vice Chairman: A Bird proposed and C Chelu seconded D Rattue as Chairman. S Gledhill proposed and P Crosthwaite seconded D Hobson as Vice Chairman. All voted in favour.

3 Election of Officers: D Rattue proposed and D Hobson seconded all officers stay in post and that all officers are voted en bloc. It was agreed unanimously. The Officer responsibilities are: Police – D Rattue. School, village hall, highways and snow warden – C Chelu. Playground and recreation field – A Bird. Coombe Bissett flooding and Coombe Bissett planning – P Crosthwaite (assisted by C Chelu and A Bird). Coombe Bissett rights of way and cemetery – G Bundy. Homington planning – D Hobson, S Gledhill (assisted by C Chelu). Homington flooding – D Hobson. Homington rights of way - D Hobson (assisted by G Bundy). Homington highways - S Gledhill.

4 Public question time: No questions.

5 Minutes of the last meeting: The minutes were proposed by C Chelu, seconded by G Bundy and agreed by all as a correct record.

6 Declarations of interest: G Bundy declared an interest in the Neighbourhood Development Plan (NDP). Therefore he will not take part in any Parish Council considerations. There were no additional declarations of interest in items on the agenda.

7 Matters arising:

Neighbourhood Development Plan: The community feedback evening had to be cancelled due to Covid-19 regulations. In view of on going socially distancing rules, a remote consultation using on line presentations and questionnaires will need to be conducted. It will be supplemented with paper copies. Grant funding will continue to be applied for. The Steering Group have requested that a specific sum is earmarked, should grant money not cover all costs. D Hobson proposed and P Crosthwaite seconded that £2.5k be allocated for NDP use. It was agreed unanimously.

Gates across bridleway 8 in Coombe Bissett: G Bundy will follow up with Wiltshire Council (WC) the suggestion of metal bollards in order to restrict vehicles along bridleway 8.

Donkey Field fence: A low chestnut fence around the Donkey Field is being planned. It is hoped work will commence as soon as the contractor can access materials.

Speeding on the A354: The Speed Indicator Device (SID) is up and running. The SID coordinator Adrian Turnbull is gathering comprehensive data. He explained that a relocatable post and two more sockets are required so the SID can be used along Homington Road and Stratford Tony Road. A Bird proposed these should be purchased, C Chelu seconded and all were in favour.

Ramp onto play area: A ramp installed into the play area will improve ease of access and safety. Mr Matt Mould will kindly carry out this work soon.

8 Coronavirus Community support: Leaflets went out in March to every home in Coombe Bissett and Homington. Appreciation was expressed to the two postmen Phil and Steve who delivered these. There are at least 60 people involved in the Coronavirus community support email network, who are very forthcoming when a request for assistance is received. There are now weekly non-perishable food collections for the Salisbury Food Bank and the Trussell Trust. Judy Evans very generously agreed to

coordinate the project with a team of helpers. The Parish Council conveyed thanks to everyone concerned.

9 Tree work on the Donkey Field and in the Churchyard: An invoice for £1200 relating to work carried out in early 2018 for tree pruning in the Churchyard has been received. It was proposed by D Hobson and seconded by S Gledhill that the cost of this be split in half between the Parochial Church Council and the Parish Council. All agreed.

10 Code of Conduct and Standing Orders: Wiltshire Council Code of Conduct and Standing Orders have been distributed to all Councillors.

11 Annual audit and presentation of accounts: The Clerk circulated a summary and analysis of the accounts. The Clerk and Parish Council are very grateful to Mr David Parson for carrying out an internal audit of Parish Council accounts. He has reported all is in order. PKF Littlejohn LLP, the external auditor, will now audit the accounts. The summary and analysis of the Parish Council accounts will be posted on the village web site. Any interested person may inspect the Parish Council accounts remotely for the year ending 31-03-2020, from 15-06-2020 to 24-07-2020 by contacting the Clerk. C Chelu proposed and A Bird seconded that the annual audit and statement of accounts be approved and all agreed.

12 Annual governance statement 2019/20: The Annual Governance Statement was considered and approved by all Councillors. D Rattue and D James as confirmation of approval signed and dated it.

13 Accounting statements 2019/20: The Accounting statements were considered by the members meeting as a whole. The accounting statements were approved by resolution by all Councillors. D Rattue and D James as confirmation of approval signed and dated the statements.

14 Parking on Recreation Field:

No requests.

15 Parking on Donkey Field:

No requests.

16 Notices on Donkey Field/Beech Tree:

No requests.

17 Correspondence received:

A request for Coombe Bissett and Homington to assist in collecting non-perishable food contributions for the Salisbury Foodbank and the Trussell Trust was received. Collections will take place during Wednesday daytime hours at the Church Lychgate in Coombe Bissett.

There has been a report of a potentially unstable Willow tree on Parish Council land adjacent to the footbridge in Coombe Bissett. The Clerk has asked the WC tree officer to visit to assess and advise.

A Bird has received requests for extra dog poo bins. Deposits of faeces have been noted on footpaths and hanging off trees in bags. Wiltshire Councillor Richard Clewer confirmed that WC will not be supplying or emptying new bins for the foreseeable future. It was emphasised by the councillors that sensible dog poo disposal is a dog owner's responsibility.

D Rattue announced he had received a letter of resignation from the Clerk. An advertisement for her replacement will go into the next online Express and local social media.

18 Planning:

Planning received:

20/02659/FUL – Land adjacent to Ebble Cottage, Blandford Road, Coombe Bissett. Proposed new dwelling.

20/03632/FUL – Glebe Cottage, Lower Road, Homington. Proposed rear conservatory and proposed side porch.

Planning approved by Wiltshire Council:

19/08192/FUL – Outfarm barns and yard, Coombe Farm, near Salisbury Racecourse, Coombe Bissett. Conversion and change of use of Outfarm Barns 1 and 2 and new 16 sqm connecting structure to form single C3 dwelling with hard and soft landscaping and ecological mitigation to the building and ecological improvement to adjacent woodland and associated works.

20/00084/TCA – Karelea, Stocksbridge Lane, Coombe Bissett. Ash (T1) – remove branch overhanging neighbouring property and reduce overall height to 10-15ft approximately. Ash (T2) - remove branch overhanging neighbouring property and reduce overall height to 15ft approximately. Ash (T3) – fell and replant with Bird Cherry tree in same position.

20/01776/TCA – The Old House, Homington Road, Coombe Bissett. Row of Hornbeam trees – remove unwanted branches and reduce height by 50%.

19 Reports from representatives:

C Chelu (school and village hall representative) indicated that the school would be using the village hall during the summer, whilst work that involves asbestos, is carried out in the school.

A Bird (recreation field representative) reported that the grounds man has been taking his daily exercise in the field and has continued to maintain the grass to an excellent standard.

P Crosthwaite (flood warden) stated that WC had recently jetted the drains adjacent to The Brines in Homington Road. A CCTV camera had verified that the drain had not been damaged, but that roots had caused an obstruction. These have been cleared. R Clewer affirmed he would speak to WC highways and drainage engineers and request remedial linings are installed so that the problem will not reoccur.

Income:

Cemetery fees	£180.00
Cemetery fees	£180.00
WC – precept	£5500.00

Outgoings:

707 Mrs D James – reimburse A Burnett NDP fees	£400.00
708 Mrs D James – reimburse A Burnett NDP fees	£341.50
709 Mrs D James – reimburse Bawden grass cutting March	£133.42
710 Mrs D James – reimburse ICO	£40.00
711 Mrs D James – reimburse BHIB (insurance)	£400.00
712 Mrs D James – reimburse BHIB (insurance)	£307.40
713 Groundwork UK – grant refund	£738.40
714 Mrs D James – reimburse J Hopkins for cemetery maintenance	£100.00
715 Office expenses	£315.19
716 Office expenses	£300.00

Balance on accounts:

The balance on the reserve account is: £32134.47

The balance on the current account is: £16992.83

The total of the two accounts is therefore: £49127.30

A Bird proposed, C Chelu seconded and everyone agreed that cheques 707 to 716 be paid.

20 Date of next meeting: 14th July 2020

21 The meeting closed at 8.08 pm.