

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL**  
**COOMBE BISSETT AT 7.00 PM ON TUESDAY 8<sup>th</sup> May 2018 (unconfirmed).**

**Present:** Councillors: D Rattue, P Crosthwaite, C Chelu, A Bird and G Bundy. Mrs D James (Clerk). Wiltshire Councillor R Clewer. Mr D Germain, Mr and Mrs M Wardroper, Mrs J White, Mrs L Buckley, Mrs M Simmonds, Mr and Mrs J Speirs, Mrs H Oliver and Mr R Maycock.

**1 Apologies for absence:** Councillors D Hobson and S Gledhill.

**2 Election of Chairman and Vice Chairman:** P Crosthwaite proposed and C Chelu seconded D Rattue as Chairman. A Bird proposed and P Crosthwaite seconded D Hobson as Vice Chairman. All voted in favour.

**3 Election of Officers:** A Bird proposed and P Crosthwaite seconded all officers stay in post and that all officers are voted en bloc. It was agreed unanimously. The Officer responsibilities are: Police – D Rattue. School, village hall, highways and snow warden – C Chelu. Playground and recreation field – A Bird. Coombe Bissett flooding and Coombe Bissett planning – P Crosthwaite (assisted by C Chelu and A Bird). Coombe Bissett rights of way and cemetery – G Bundy. Homington planning – D Hobson, S Gledhill (assisted by C Chelu). Homington flooding – D Hobson. Homington rights of way - D Hobson (assisted by G Bundy). Homington highways - S Gledhill.

**4 Public question time:** No questions.

**5 Minutes of the last meeting:** The minutes were proposed by C Chelu, seconded by A Bird and agreed by all as a correct record.

**6 Declarations of interest:** G Bundy declared an interest in development in the Bundy Field and Neighbourhood Development Plan (NDP). Therefore he will not take part in any Parish Council considerations. There were no additional declarations of interest in items on the agenda.

**7 Matters arising:**

**Development in the Bundy Field:** There has been no further information made available to the Parish Council since the March meeting.

**Neighbourhood Development Plan:** The NDP Group is currently drafting a questionnaire, which will be distributed to all residents. Results from the recent Wiltshire Council (WC) housing needs survey are awaited to assist the NDP Committee.

**Community Benefit Fund:** The Parish Council has received a suggestion for a foot or cycle path linking Coombe Bissett and Homington, similar to that between Odstock and Nunton. Research showed a footpath would be priced at £160 per metre, so would be too expensive. The Parish Council is grateful for the idea and very much welcomes more suggestions for the £16000 still available.

**A354 drain improvement work:** There is still no further information from WC about this project. Unfortunately R Clewer reported he is struggling to make headway to achieve a result with this previously planned work.

**Council housing in Coombe Bissett:** The 4 new homes should be occupied shortly. There has been liaison and discussion between C Chelu and D Hobson with various WC officers regarding signage, lighting and the tarmac lozenge. The original blue in and out signs will be removed and replaced with in and out signs painted on the ground. Some solar lighting will be disconnected but some will be retained. The tarmac from the lozenge will be removed and substituted with soil for shrubs. The Parish Council hopes to organise the plants.

**Grant opportunity for outdoor community equipment:** The piece of adult fitness equipment funded by the Tesco token scheme will be fitted next week in the recreation field, adjacent to the play area. All are welcome to test out, or use regularly the chest press. The

Parish Council is grateful to the Chavs who have worked on preparation of the site and installation of the piece of equipment.

**Speeding in Homington Road:** D Germain reported community speed watch, which operates from the Tottons area, is working well. Discussion regarding installing a speed indicator device (SID) in this area concluded with the decision that because SID's are allegedly only beneficial for two weeks approximately, it would not be worth the investment or maintenance costs.

**Housing needs survey:** The housing needs survey for Coombe Bissett and Homington took place in February. A draft copy of results will be sent to the Parish Council, with publication in due course. WC reports that the draft copy will be available in May.

**Fence replacement in the play area:** Never Ending Fencing Ltd. from Salisbury has fitted a low maintenance metal fence. A self-closing bolt on the gate will be fitted. Thanks go to Steve James who helped throughout the job.

**Dog owners' misuse of the Recreation Field:** Regrettably the cricket field grounds man and observers have reported that dog excrement deposits left on the field is continuously and repeatedly occurring. As reported in March's minutes this is unacceptable, totally irresponsible and thoroughly intolerable. During grass cutting, faeces are thrown up into the face of the groundsman. It's a serious health risk to children and adults. So as a result of the offending dog owners' antisocial behaviour, the Parish Council unanimously agreed that it has no other option than to ban all dogs from the recreation field from 1<sup>st</sup> April to 30<sup>th</sup> September, from now onwards.

**8 Proposal for a Memorial Window:** A memorial window in Coombe Bissett Church to commemorate the centenary end of World War One is planned. This was Bertie Woolnough's final project and it was his plan to raise funds from local donations. The cost is estimated at £9500. All councillors agreed that the Parish Council will give a donation but the decision on how much will be deferred until the next Parish Council meeting when all councillors should be attending.

**9 Speeding on the Blandford Road:** C Chelu attended a recent WC Community Area Transport Group (CATG) meeting. In order to combat speeding there was a suggestion for ten painted roundels on the highway at a cost of £150 each, plus an establishment cost. The Parish Council would be expected to contribute £375 plus an establishment cost. All councillors rejected this suggestion. A second suggestion was the installation of 'white village gates' at the entrance to Coombe Bissett on the Blandford Road side. These cost £2000, with the Parish Council contributing £500. All councillors supported this.

**10 Ebble Valley catchment flood management:** P Crosthwaite reported she had attended a recent Ebble Valley catchment flooding meeting where it is planned by the AONB and the Environment Agency (EA) to apply for up to £3,000,000 from the Heritage Lottery Fund for flood management in the Ebble Valley. The plan for this area would include creation of dykes and ditches to slow flow of the Ebble. Also stopping silt entering at the top part of the Ebble and maintaining water meadows and water channels so that they work properly. The EA plan a model of water flow through Coombe Bissett to assess how it can be improved. It is hoped funding will be awarded by April 2019.

**11 Pennings Drove verges:** There have been several complaints regarding wild flower spraying and killing along the length of Pennings Drove. Enquiries have drawn a blank as to the perpetrator.

**12 Code of Conduct and Standing Orders:** Wiltshire Council Code of Conduct and Standing Orders have been distributed to all Councillors.

**13 Annual audit and presentation of accounts:** The Clerk circulated a summary and analysis of the accounts. The Clerk and Parish Council are very grateful to Mr David Parson for carrying out an internal audit of Parish Council accounts. He has reported all is in order. PKF Littlejohn LLP, the external auditor, will now audit the accounts. The summary and analysis of the Parish Council accounts will be posted on the notice boards and village web site. Any interested person may inspect the Parish Council accounts for the year ending 31-03-2018, from 03-06-2018 to 14-07-2018 by contacting the

Clerk. C Chelu proposed and A Bird seconded that the annual audit and statement of accounts be approved and all agreed.

**14 Annual governance statement 2017/18:** The Annual Governance Statement was considered and approved by all Councillors. D Rattue and D James as confirmation of approval signed and dated it.

**15 Accounting statements 2017/18:** The Accounting statement was considered and approved by all Councillors. D Rattue and D James as confirmation of approval signed and dated it.

**16 Parking on Recreation Field:**

10-05-18: Phoenix  
12-05-18: Private event  
13-05-18: Cricket  
20-05-18: Cricket  
25-05-18: Drama club  
26-05-18: Drama club  
27-05-18: Cricket  
28-05-18: Car boot sale  
30-05-18: WWT  
02-06-18: Private event  
03-06-18: Cricket  
09-06-18: WWT  
10-06-18: Cricket  
17-06-18: WWT  
17-06-18: Cricket  
19-06-18: WWT  
24-06-18: Cricket  
01-07-18: Cricket  
08-07-18: Cricket

**17 Parking on Donkey Field:**

16-06-18: Private event

**18 Notices on Donkey Field/Beech Tree:**

Film club  
Phoenix  
Bingo night  
Drama club

**19 Correspondence received:**

2018 Bobby Van news  
Coombe Bissett Down Nature Reserve newsletter

**20 Planning:**

Planning received:

18/02865/FUL – Glendale, Barbers Lane, Homington. Single storey side and porch extensions to bungalow and external and internal refurbishment works.

18/03084/VAR – Caddens, Lower Road, Homington. Variation of condition 2 of planning permission 17/07475/FUL to allow for the garage roof to be linked to the house and loft room created in roof void above garage.

Planning approved by Wiltshire Council:

18/00525/VAR – Caddens, Homington. Variation of condition 2 of planning permission 17/07475/FUL to allow alterations to the first floor arrangement, repositioning of bedroom 4, utilisation of roof space to provide additional bedroom and omission of rear chimney.

18/01179/FUL – 5 Drove Close, Coombe Bissett. Proposed single and two storey rear extensions.

18/01462/FUL and 18/01606/LBC – Yew Tree Cottage, Homington. Demolition of existing outbuildings and erection of new single storey outbuilding with glazed link.

18/01970/FUL – Huminga, Homington Road, Homington. Retractable enclosure/garden room.

## **21 Reports from representatives:**

Snow warden C Chelu reported that WC no longer delivers salt and sand to parishes. Parishes are now responsible for collecting required salt and sand for their bins from a depot in Warminster. R Clewer kindly offered to take up this unsatisfactory issue with relevant WC officers.

Footpath representative G Bundy reported that he would be obtaining quotes for improvements to footpath 6. The route that runs beneath Homington House has narrowed and there are concerns for safety. He will also be consulting with the landowner.

## **22 Finance:**

### **Income:**

WC – Precept	£5500.00
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### **Outgoings:**

594 Never Ending Fencing Ltd – play area fence	£5265.60
595 J Hopkins – cemetery maintenance fee	£100.00
596 Bawden Managed Landscapes – grass cutting March	£127.94
597 WALC and NALC subscriptions	£288.94
598 A Burnett – NDP fees	£853.40
599 Information Commissioner – subscription	£35.00
600 Outdoor Play SW – play tower deck replacement	£480.00
601 Groundwork UK - NDP refund	£831.60
602 S James – reimbursement for AED lithium batteries x 2	£468.40
603 Bawden Managed Landscapes – grass cutting April	£127.94
604 Office expenses	£504.95
605 BHIB Ltd – insurance renewal	£674.24
606 RBCF – speed indicator rental fee	£85.00

### **Balance on accounts:**

The balance on the reserve account is: £32026.30

The balance on the current account is: £10290.90

The total of the two accounts is therefore: £42317.20

P Crosthwaite proposed, G Bundy seconded and everyone agreed that cheques 594 to 606 be paid.

**23 Date of next meeting:** 10<sup>th</sup> July 2018.

**24 The meeting closed at 8.45 pm.**

