

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL COOMBE
BISSETT AT 7.00 PM ON THURSDAY 20th MAY 2021**

Present: Councillors: S Gledhill, C Chelu, A Bird, K Byatt and L Reed. Cllr D Hobson joined the meeting via Zoom.

Apologies: Mrs Nicola Heron (Clerk) due to illness.

In Attendance: Wiltshire Cllr. R Clewer and two members of the public (one via Zoom).

Cllr S Gledhill (Acting Chairman) welcomed all Councillors to the first meeting of the Parish Council since the Election and particularly welcomed Cllrs Byatt and Reed who were new to the Council.

ITEM 1 Election of Chairman and Vice Chairman: Cllr A Bird proposed and Cllr K Byatt seconded Cllr D Hobson as Chair. Cllr S Gledhill proposed and Cllr L Reed seconded Cllr A Bird as Vice Chair. All voted in favour.

ITEM 2 Election of Officers: Following discussion the following appointments were unanimously agreed:

Playground and Recreation Field	Cllr A Bird
Village School	Cllr S Gledhill
Highways & Street Scene	Cllr C Chelu
Snow Warden	Cllr C Chelu
Planning (Coombe Bissett)	Cllr C Chelu (Lead), Cllr A Bird and Cllr L Reed
Planning (Homington)	Cllr S Gledhill (Lead), Cllr D Hobson and Cllr C Chelu
Rights of Way	Cllr K Byatt
Flooding	Cllr A Bird & Cllr L Reed
Homington	Cllr S Gledhill

ITEM 3 Public Question Time: No questions were raised by members of the public.

ITEM 4 Minutes of the Last Meeting: The minutes were proposed by Cllr C Chelu, seconded by Cllr A Bird and agreed by all as a correct record.

ITEM 5 Declarations of interest: There were no declarations of interest in items on the agenda.

ITEM 6 Matters arising:

Neighbourhood Development Plan: Cllr S Gledhill reported that the 1st draft of the Neighbourhood Plan (NP) has now been sent by the NP Steering Group to Wiltshire Council for them to decide whether a Strategic Environmental Assessment (SEA) is required. It is understood that Wiltshire Council are currently consulting other stakeholders such as the Environment Agency and Historic England, before a decision on the need for a SEA is taken. If one is required it usually takes 2 to 3 months to complete. If necessary, the draft NP will then be amended with the next step being a Regulation 14 Consultation, where the community and all other interested parties will have opportunity to comment on the draft.

Bridleway Bollards in Coombe Bissett: The Bollards have now been delivered to Wiltshire Council and we are awaiting details of an installation date. Mr G Bundy was able to confirm that details on the sites for the bollards had been passed to Wiltshire Council.

Donkey Field Fence: Cllr Chelu has now taken the lead on this project. A low chestnut fence around the Donkey Field is planned. A contractor has been tasked although there has recently been some difficulty in contacting him. Cllr Reed offered to help in contacting the contractor.

Recreation Field Grass Cutting: Following a request from the Cricket Club for a £50 per annum increase in the fee it receives for mowing the recreation field grass, the Council has reviewed the terms of the arrangement. Following discussion, it unanimously decided that in terms of cost and quality the current agreement represented best value for money. It therefore agreed the £50 annual increase in the fee paid to the Cricket Club.

Speed Indicator Device (SID) and Community Speedwatch: This is operational throughout the Parish and SID Reports are posted on the Website. The initiative is led by Adrian Turnbull and the Parish Council is grateful for his efforts. However, there are challenges in finding

sufficient volunteers. Cllr Byatt agreed to write an article for the Express on her experience of Speedwatch to encourage more volunteers to come forward.

Playground Repairs: Cllr Bird reported that the extra wood-chippings have now been ordered and as soon as Covid restrictions allow they will be delivered. Volunteers will be needed to help laying them on the Playground.

White Railings opposite the Fox and Goose: The Parish Council and a number of members of the community have been concerned for some time about the poor state of repair of the white railing on the A354 opposite the Fox and Goose. Following discussion, it was decided that in the first instance Cllr Chelu would contact Wiltshire Council who are responsible for the railings to see if they can be repaired and painted as part of the Council's routine structures maintenance programme. Alternatively it could be a task for the Wiltshire Council Parish Steward. If this is not successful the Parish Council will seek alternative solutions to the issue.

ITEM 7 Code of Conduct and Standing Orders: Cllr C Chelu proposed and Cllr A Bird seconded that the Council:

- 1) Adopt the NALC Model Standing Orders 2018 (incorporating the Amendment also issued in 2018).
- 2) Note the NALC Legal Topic Note LTN 80 dated 21 June 2012 concerning Members' conduct and the registration and disclosure of their interests (England).
- 3) Adopt the Wiltshire Council Code of Conduct as applicable within the context of Coombe Bissett Parish Council.

This was unanimously agreed.

ITEM 8 Annual Audit: The annual statement of accounts for FY 20/21 have been prepared by the Clerk and circulated prior to the meeting. The Parish Council are grateful to Mr David Parsons for carrying out an internal audit of the accounts. He has reported all is in order. The Accounting Statements and Audit were unanimously approved by resolution of the Council and will be forwarded to the external auditor. The summary and analysis of the Parish Council accounts will be posted on the village web site. Any interested person may inspect the Parish Council accounts remotely for the year ending 31-03-2021, from 15-06-2021 to 24-07-2021 by contacting the Clerk. In confirmation of approval Cllr S Gledhill and the Clerk Mrs Nicola Heron signed and dated the documents.

ITEM 9 Annual Governance Statement 2020/21 and Certificate of Exemption – AGAR 2020/21: The Annual Governance Statement and Certificate of Exemption were considered and approved by all Councillors. In confirmation of approval Cllr S Gledhill and the Clerk Mrs Nicola Heron signed and dated the documents.

ITEM 10 Parking on Recreation Field: The following requests have been received:

Cricket Club May 20th
 June 6th
 June 13th
 June 20th
 July 4th

Laverstock and Salisbury Beaver Group -June 26th

ITEM 11 Parking on Donkey Field: No requests received.

ITEM 12 Notices on Donkey Field/Beech Tree: No requests received.

ITEM 13 Correspondence Received:

Letter from Mr John Spiers on 15 Mar 21 concerning recognition of the work of the Village Stores and staff over the past year. The Parish Clerk was asked to respond to Mr Spiers stating that he was welcome to take forward the initiative with the support of the Parish Council.

Email received on 30 Mar 21 from Roland Hughes concerning liaison with the Cranborne Chase AONB Landscape Partnership Scheme. Following discussion Cllr K Byatt agreed to contact Mr Hughes on behalf of the Parish Council.

A letter received on 01 May 21 from Cohanim Architecture concerning the 'Churchill Place' planning application was noted.

ITEM 14 Planning:

Planning Received:

Application Ref: PL/2021/03906 - Circular 14/90 - Electricity Overhead Lines notification

Proposal: The replacement of three wooden electricity poles on the Homington (HOMI) E1L5 and Shaftesbury (SHAF) E2L5 11kV circuits respectively during the 21/22 financial year

At: Homington and Shaftesbury Circuits

Planning under Consultation:

Application Ref: 21/02129/TCA – trees in a Conservation Area

Proposal: - 1. Ash reduce in height and rid of dead wood.

2. Beech - safety reasons, reduce in height

3. Cherry reduce in height.

Reduce by up to 30% to clear power cables.

At: Bridge House, Salisbury Road, Coombe Bissett, SP5 4LE

Application Ref: 21/01329/FUL

Proposal: - Erect 1 no. dwelling; form new access from Shutts Lane and associated development

At: Land adjacent to Footes House, Homington Road, Coombe Bissett, SP5 4LY

Application Ref: 20/10975/FUL – AMENDED PLANS

Proposal: - Stabilisation of existing quarry embankment utilising piling system to part of site. Retaining of existing quarry embankment with Geocell system and anchoring system to part of site. Excavation and removal of made ground. Remediation works to existing soil structures. Erection of: 3 x residential structures (forming 6 x units), associated parking, associated landscaping. Erection of: 3 rammed-earth artificial hills between units.

At: Churchill Place, Old Blandford Road, Coombe Bissett, Salisbury

Planning Refused:

Application Ref: 21/00684/FUL

Proposal: - Proposed redevelopment of outbuilding to residential dwelling with parking

At: Greenacres Farm, Rockbourne Road, Coombe Bissett, SP5 4LP

Application Ref: 21/00845/FUL

Proposal: - Conversion of existing outbuilding in the countryside to residential dwelling with parking and amenity area

At: Greenacres Farm, Rockbourne Road, Coombe Bissett, SP5 4LP

ITEM 15 Reports from Representatives:

Representatives drew attention to the Reports they had submitted to the Parish Annual Meeting. Cllr Chelu added that recent flooding on the A354 close to the Fox and Goose has been reported to Wiltshire Council.

ITEM 16 Finance: Cllr S Gledhill reminded the Meeting that usually under this Item the Clerk reports all expenditure made and income received since the last meeting. However due to her illness and current issues with her internet banking access she is not able to do this. However, she has reported that as at 01 Apr 21 the balance on accounts was:

Current Account: £13,565.78

Reserve Account: £32,142.27

The only payment made since this time has been the Council's Insurance bill of £715.

Cllr S Gledhill also asked that the Council's Information Commissioner registration fee of £40 be paid by cheque. This was agreed and the cheque signed by Cllrs C Chelu and A Bird.

Date of next meeting: Tuesday 13th July 2021 at the Village Hall

The Meeting closed at 8.28 pm.