

**Coombe Bissett Parish Council**  
**Minutes for Ordinary Parish Council Meeting**  
**Jay McGowan – Parish Clerk**

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**Minutes of Coombe Bissett Ordinary Parish Council Meeting held at Coombe Bissett Village Hall on Tuesday 10<sup>th</sup> January 2023. The meeting started at 7pm.**

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**Present:** Cllr Des Hobson (Chair), Abigail Bird (Vice-Chair), Simon Boxall, Chris Chelu, Stephen Gledhill, Lynnie Reed.

**Also present:** Jay McGowan (Clerk), 2 members of the public, Councillor Richard Clewer

**Public Session**

The public were made aware there would be a maximum 3 minute speaking time per speaker as per the Standing Orders.

Mr B Archer:

Mr Archer began by reading a statement he had prepared, however when advised he had passed his allocated 3 minutes, he refused to stop speaking and became verbally aggressive to Councillors. He was politely asked to calm down or leave the meeting. As Mr Archer refused to do either, the meeting was suspended for a short period of time.

Mr Archer was advised if he wished to stay for the meeting, he would need to be calm and courteous to Councillors.

The meeting reconvened at 7.15pm

Mr G Bundy:

- a) Mr Bundy would like to know when the grips on Salisbury Road will be cleared – a request to clear the grips was submitted over a year ago but they have not been cleared as yet. Councillor Chelu will chase this up with Wiltshire Council.
- b) Coombe Bissett and Homington Neighbourhood Development Plan. Mr Bundy is concerned not all residents were made aware of the Regulation Consultations and the importance of submitting their views. Councillor Gledhill outlined the notices informing all residents and businesses of the Consultations, these are on the Parish Noticeboards, Village and Parish website, Coombe Bissett Village Shop, Churches and The Express. Drop in sessions will also be held in Homington and Coombe Bissett.

**Agenda**

**86.22 Apologies: To receive and consider acceptance of apologies for absence.**

**Resolved:** Apologies were received from Councillor Kim Byatt. All attending Councillors accepted her apologies.

**87.22 Vacancies in Parish Council Office.** None

**88.22 Declaration of Interest:** Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None.

**89.22 To consider any urgent matters raised in the public session, and any other urgent matters or items from Councillors.** (For discussion only, no decisions can be taken).

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Councillor Chelu proposed that Mr Archer be allowed to finish reading the statement he had prepared.

**Resolved:** Councillors agreed to this proposal providing Mr Archer remained calm and non-offensive, all voted in favour of allowing Mr Archer to continue with his statement. Councillor Hobson granted permission to Mr Archer to continue with his statement.

Mr Archer continued to read out his statement to Councillors and members of the public.

**90.22 To agree any items on the agenda that are to be dealt with following the exclusions of the press & public.** None.

**91.22 Minutes of Parish Council Meetings.** To approve and sign the minutes from meeting held 8<sup>th</sup> November 2022.

**Resolved:** All attending Councillors agreed the Minutes were an accurate record of the meeting. Councillor Hobson signed the Minutes.

**92.22 RoSPA play park inspection:** to review the report from the latest playpark inspection and consider any necessary works required.

Councillor Bird gave a brief overview of the report following the inspection by RoSPA in September 2022. There were a few minor works which need to be carried out.

**Resolved:** Councillor Bird will put together a list of works to be carried out and the costings. Councillors will consider and approve the works at the next meeting.

**93.22 School Safety Signage.** It was noted that a few residents had asked for flashing safety lights/signage on the 'school' signs.

**Resolved:** Residents will be asked to write to the Clerk with suggestions. The Clerk will collate any requests received and pass them on to Councillors.

**94.22 Clerk's Report/Items carried forward from previous meeting.**

**a) Coombe Bissett War Memorial.** Councillor Boxall provided an update, wording for the new plaque adjacent to the Memorial had been agreed and is waiting for approval from Salisbury Diocese. The Parish Council will be notified when the plaque is installed.

**b) Pinch Point, Homington.** Coombe Bissett Lining works are still on the next ad hoc lining order. No further update.

**c) Footpath by watercress beds.**

**Resolved:** The gate will be replaced, the need for a handrail will be reviewed once the gate has been installed. Councillor Reed will advise when the gate has been installed.

**d) Jubilee Tree Planting in Donkey Meadow.** As Councillor Hobson has knowledge of trees suitable for the Donkey Meadow, he will advise the Parish Council on suitable trees at the next meeting.

**e) Defibrillator Awareness Training Session:** this is run in conjunction with Southwest Ambulance Service. The session will take place on Monday 27<sup>th</sup> February 2023 at Coombe Bissett Village Hall. All residents are welcome to attend.

**f) Parish Steward Visit:**

19<sup>th</sup> & 23<sup>rd</sup> January 2023 – worksheet has been submitted by Councillor Chelu.

**g) Flooding:**

Flooding at junction of A354 and C12, Stratford Tony Road, opposite the Fox & Goose. Wiltshire Council confirm they are currently preparing a small drainage scheme at this location to prevent the standing water on the carriageway. They anticipate works will commence in early 2023. They will inform the Clerk when they have a provisional start date.

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*Given the recent heavy rains and high levels of surface water, a review of the Parish Council's flooding equipment was taken:*

*Gel Sacs and pumps are stored with the Flood Warden.*

*Flooding Road Signs are stored in The Pound.*

*A notice will be published asking residents to review their personal flood plans and make provisions.*

**Flood Warden Report:** Drains on Lower Homington Road are now running much better since Wiltshire Council cleared them in December 2022.

The Parish Council would like to thank Wiltshire Council Highways Team for clearing the drains.

**h) Highways. Councillor Chelu gave an update:**

- Temporary Road Closure – 13<sup>th</sup> February 2023: C12 (Part), Coombe Bissett; from its junction with Shutts Lane to its property known as The Old Vicarage, Coombe Bissett. This is to allow drainage works.
- A request to clear out the ditch outside No1 & No2 Shergold Cottages has been raised by the residents. It has been submitted to Wiltshire Council by Councillor Chelu.

**95.22 Neighbourhood Plan.** Councillor Gledhill gave an update.

**Coombe Bissett and Homington Neighbourhood Development Plan is now running Regulation 14 Consultations, this will run from 7<sup>th</sup> January – 19<sup>th</sup> February 2023.**

Communications have been sent out to residents regarding the Consultations and how to participate. A Community Presentation has been scheduled for Thursday 2<sup>nd</sup> February at 7pm in the Village Hall, which everyone is encouraged to attend, as are two drop in sessions. Members from the Neighbourhood Development Plan Steering Group and Parish Council will be at the sessions. The Parish Council encourage all residents to engage in the Consultations and have express their views.

The Parish Council would like to thank Cllrs, Gledhill, Boxall, Chelu and Reed together with the Neighbourhood Development Plan Steering Group, who have worked tirelessly to bring the Plan to Regulation 14.

**96.22 Planning.**

**a. To consider any new planning applications received.**

**b. To consider any new planning applications received between publication of agenda and meeting.**

- PL/2023/00061: Rosewall, Homington Road East from entrance with Huminga to Odstock Road. Notification of proposed works to trees in a conservation area. *No comment submitted.*
- PL/2023/00172: Lime Tree House, Homington Road, Coombe Bissett, SP5 4LR. Notification of proposed works to trees in a conservation area. *No comment submitted.*

**c. To confirm any planning application responses determined by email for applications received since last meeting.**

- PL/2022/06579: The Old Vicarage, Homington Road, Coombe Bissett, SP5 4LR – Amended Plans/additional information. *Objection to this application was submitted.*
- PL/2022/08622: The Fox & Goose, Salisbury Road, Coombe Bissett, SP5 4LE – Notification of proposed works to trees in a conservation area. *No comment submitted.*

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- PL/2022/09150: Martins, Stratford Tony Road, Coombe Bissett, SP5 4LE – Notification of proposed works to trees in a conservation area. *No comment submitted.*
- PL/2022/09729: Fernhill, Homington Road, Coombe Bissett, SP5 4LR – Notification of proposed works to trees in a conservation area. *No comment submitted.*

**d. To note any planning application decisions made by Wiltshire Council since last meeting.**

- PL/2022/06987: Lacasita, Blandford Road, Coombe Bissett, SP5 4LH. Full Planning Permission. *Approve with conditions.*
- PL/2022/06698: Bridge House, Salisbury Road, Coombe Bissett, SP5 4LE. **Listed building consent (Alt/Ext). Approve with conditions.**
- PL/2022/05699: Bridge House, Salisbury Road, Coombe Bissett, SP5 4LE. Full Planning Permission. *Approve with conditions.*
- PL/2022/07815: Greenacres Farm, Rockbourne Road, Coombe Bissett, SP5 4LP. Full Planning Permission. *Approve with conditions.*
- PL/2022/07566: Fieldfare House, Stratford Tony Road, Coombe Bissett, SP5 4JZ. Householder Planning Permission. *Approve with conditions.*
- PL/2022/07036: Sims Cottage, Lower Road, Homington, SP5 4NG. Householder Planning Permission. *Approve with conditions.*
- PL/2022/08033: Sims Cottage, Lower Road, Homington, SP5 4NG. Listed Building Consent. *Approve with conditions.*
- PL/2022/08622: Fox & Goose, Salisbury Road, Coombe Bissett, SP5 4LE. Proposed works to trees in a Conservation Area. **No objection.**
- PL/2022/05629: 2 Orchard House, Rockbourne Road, Coombe Bissett, SP5 4LP. Full Planning Permission. **Refuse.**

**97.22 Finance.**

**a)** To note balance of accounts.

Current: £14,648.37

Savings: £32,214.62

**b)** To note 3rd quarter bank reconciliation. Noted.

**c)** To approve upcoming payments.

**Resolved:** All upcoming payments approved.

Date	Payment To	Amount
30.12.22	C Chelu – Reimbursement	£14.00
07.01.23	CB Village Hall	£35.00
<b>Total</b>		<b>£49.00</b>

Councillors considered adding further Councillors access to the accounts.

**Resolved:** It was agreed Councillor Gledhill will be added as a Full Signatory to the Parish Council accounts.

**98.22 Parking Request.**

Requests for parking at the Recreation Field:

19<sup>th</sup> Jan: Diana Rushforth

2<sup>nd</sup> Feb: Tess Tidmarsh

16<sup>th</sup> Feb: Diana Rushforth

**99.22 Forthcoming Meetings:**

- WALC Meeting: 18<sup>th</sup> January 2023 – Zoom.

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- Salisbury City Council Neighbouring Parishes Meeting: 26<sup>th</sup> January 2023 – Guildhall Hall, Salisbury.
- LHFIFG Meeting: 8<sup>th</sup> February 2023 – TBN.

**100.22 Correspondence.** To note any correspondence received. (Circulated to Councillors prior to meeting).

- a) Police and Crime Commissioner Quarterly Newsletter.
- b) Notification of external auditor appointment: PKF Littlejohn will continue to be the external auditor till year 2026-27.
- c) Police and Crime Commissioner Survey to increase precept.
- d) Notification of temporary road closure 13 – 18<sup>th</sup> February 2023. C12 (Part), Coombe Bissett, from its junction with Shutts Lane to The Old Vicarage. This is to enable Wiltshire Council to carry out gullies and associated works.
- e) Adrian Turnbull: Speed Indicator Device and Community Speed Watch Update.
- f) 21/01329/FUL – Formal complaint by Mr B Archer. Mr Archer's requested on 8<sup>th</sup> November 2022 for his complaint to be reviewed by the full Parish Council: to review his complaint and confirm the findings.

Resolved: A review of Mr Archer's complaint was carried out by the Full Parish Council as requested on 8<sup>th</sup> November 2023. The Review found that two of the complaints raised by Mr Archer were not upheld; one complaint was upheld and one upheld in part. The Parish Council would inform Wiltshire of those issues in the complaint which were upheld. Councillors voted unanimously in agreement with these findings. In addition Mr Archer was informed that in accordance with the Parish Council's Complaints Policy, its complaints procedure with regard to these issues is now exhausted. Mr Archer was also asked to cease making unfounded accusations about the conduct of Coombe Bissett Parish Councillors and Wiltshire Council Officers.

**101.22 Items to be carried forward to next Parish Council meeting.**

- RoSPA play park inspection.
- Jubilee Tree Planting.

**102.22 Date of next meeting.**

- Tuesday 14<sup>th</sup> March 2022
- Tuesday 9<sup>th</sup> May – Annual Parish Meeting at 6.30pm followed by Annual Parish Council Meeting
- Tuesday 11<sup>th</sup> July 2022

**103.22 To close the meeting.**

**With no further business Councillor Hobson closed the meeting at 8.30pm**