

**Coombe Bissett Parish Council**  
**Minutes for Ordinary Parish Council Meeting**  
**Jay McGowan – Parish Clerk**

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Minutes of Coombe Bissett Ordinary Parish Council Meeting held at Coombe Bissett Village Hall on Tuesday 11<sup>th</sup> July 2023. The meeting started at 7pm.

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**Present:** Cllrs Abigail Bird (Chair), Simon Boxall (Vice-Chair) Kim Byatt, Linnie Reed, Stephen Gledhill, Des Hobson

**Also present:** Jay McGowan (Clerk), Councillor Richard Clewer, PC H Murphy, 12 members of the public.

**Public Session**

**PC H Murphy** – PC Murphy introduced himself as the new Neighbourhood Community Officer. He intends to be more visible within the two Villages and interact with residents. He stressed the importance of reporting any crime by calling 101, this enables him to respond directly with the residents effected.

PC Murphy gave a brief crime report, within the last 30 days there has been two road traffic collisions and one motorcycle theft – these are still active cases which are being investigated.

**Mrs S Butterworth** – Road Safety. Mrs Butterworth voiced the concerns of many residents regarding the road safety at Shutts Lane/Homington Junction. There are issues with parking and speeding along that stretch of road with poor visibility round the bend. Mrs Butterworth would like to work the Parish Council and School to increase the awareness of drivers that there is a school and a need for caution as they approach that junction. The Parish Council will look into this further.

**Mrs L Reed** – Kerb Stones, Stratford Tony Road. The fence line and boundary of the adjacent property along this stretch of road has been eroded by traffic, with livestock being hit on several occasions. Would it be possible for curb stones or some sort of footpath to be installed to protect the property.

**Mr B Archer** – Following a final review of Mr Archer's complaint, Cllr Bird made the following statement:

*I apologise for any errors made by the Parish Council involving documents relating to Mr Archer. I would also stress that these errors were corrected in writing to Wiltshire Council. The Parish Council now closes this complaint.*

**Mr D Germain** – Mr Germain suggested the possibility installing solar panels on the Village Hall. This would be a matter for the Village Hall Committee.

**Agenda**

**33.23 To receive and consider acceptance of apologies for absence.** None.

**34.23 Vacancies in Parish Council Office:** One

Cllr Bird thanked the applicants for putting themselves forward, both applicants addressed the Council, Cllrs were then given the opportunity ask the applicants any questions. The meeting was closed to the public for 10 minutes while Cllrs considered the candidates. A closed vote was held, with Mr G Bundy witnessing the count.

**Resolved:** Mrs Michelle King was co-opted as the 7<sup>th</sup> Councillor; she duly signed the Declaration of Acceptance of Office.

Mr D Scott was thanked for standing.

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**35.23 Declaration of Interest:** Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. Two Cllrs declared an interest.  
Cllr Reed – item 23.b) Stratford Tony Road.  
Cllr Bird – item 43.23 Drama Club

**36.23 To consider any urgent matters raised in the public session, and any other urgent matters or items from Councillors.** (For discussion only, no decisions can be taken). None

**37.23 To agree any items on the agenda that are to be dealt with following the exclusions of the press & public. None.**

**38.23 Minutes.** To approve the Minutes of the Annual Parish Council meeting held 9<sup>th</sup> May 2023. **Resolved:** Cllrs agreed the Minutes were a true record of the meeting. Cllr Bird signed the Minutes.

**39.23 CHAVS Liaison.** To consider appointing a liaison between CHAVS and the Parish Council. **Resolved:** Cllr King will be the new liaison.

**40.23 River Opposite Fox & Goose.** It has been noted there is some plastic and wire baskets in the river opposite the Fox & Goose. Prior to the meeting Cllr Bird spoke to the property owners who explained their plans to build the bank up. As this will need further investigation, advise will be sought from the Environment Agency.

**41.23 Beech Tree Solar Farm.** Public consultations were held both online and face to face. Further information to follow. The details of the public webinar have been uploaded on <https://www.beechtreesolarfarm.co.uk/consultation-events>. No further action.

**42.23 Pennings Drove Cemetery.**

- a) To review and consider the current cemetery fees and regulations. **Resolved:** Cllrs agreed to keep the fees and regulations as they are for now.
- b) To consider installing a water supply to the Cemetery. No further update, Cllr Boxall is still looking at various options.
- c) To consider the repairs required to the gate. **Resolved:** Cllr King will ask the CHAVS if they could carry out the repairs.

**43.23 Drama Club.** Mr T Price has produced and published a historical record of the Drama Club in two books covering the 50 years it has been in existence. Cllr Bird proposed the Parish Council buy a set to be kept with the Village archive. **Resolved:** Cllrs all voted to purchase a set to keep in the village archive, the set costs £60.

**44.23 Clerk's Report/Items carried forward from previous meeting:**

a) **Playpark.** To review the works required in the RoSPA report.

Sign: To comply with the report a sign with the Council contact details needs to be on public display. Costing for the sign were circulated prior to the meeting and agreed so sign can be fitted as soon as possible. The sign has been made and is ready to be fitted, this will be done shortly.

Litter Bin: to be secured.

Corrosion: on the combination goal.

Paintwork: Some areas are in poor condition including the chest press. The exercise equipment has been repainted.

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*The Parish Council would like to thank Chris Chelu for undertaking the task of repainting the exercise equipment.*

Swing: shackles need oiling.

**Resolved:** Cllr King will contact CHAVS to see if they are able to help with some of the works.

**b) Shutts Lane Lighting.** To review and reconsider decommissioning the street lighting.

**Resolved:** Cllrs agreed to carry out a survey to establish if residents would like the lighting kept, if so an appropriate time for them to automatically switch off.

**c) Coronation Tree.** To review the planting of the tulip tree. **Resolved:** It was agreed a stronger, more mature plant would be better given the soil condition. A replacement will be planted.

**d) War Memorial.** The plaque has been delivered and is ready to be installed.

**e) Parish Steward.** Visits will take place:

5<sup>th</sup> July 2023 – worksheet submitted to Wiltshire Council.

7<sup>th</sup> August 2023

**45.23 Highways.**

a) Fox & Goose. Lying water continues to damage the splash onto the property cause damage. This has been an ongoing issue; The Parish Council will contact Wiltshire Council to get an estimated date for when works will start.

b) Stratford Tony Road. To consider installing kerb stones along this road. **Resolved:** The Council will contact Wiltshire Council for an assessment of this part of the road.

**46.23 Flooding.**

Sub Flood Warden – Nic Artiss has been appointed as the sub flood Warden.

The Parish Council would like to thank Mr Artiss for taking on this position.

**47.23 Planning.**

**a) To consider any new planning applications received.**

**PL/2023/03919:** Land at Coombe Down Farm, Coombe Bissett, SP5 4LJ. Full Planning Permission – Erection of a bungalow. **Resolved:** No Comment, additional information to be submitted.

**b) To consider any new planning applications received between publication of agenda and meeting.**

**PL/2023/04937:** Adjacent Braemar, Shaston Drove, Coombe Bissett, SP5 4JS. Full Planning Permission – construction of a permanent single storey dwelling replacing previous mobile home. This will be considered by the Coombe Bissett sub-committee.

**c) To confirm any planning application responses determined by email for applications received since last meeting:** (Comments can be viewed on the Wiltshire Council Planning Portal).

**PL/2023/04212:** Beechcroft, Homington, SP5 4NG. Householder planning permission. Proposal: Creation of independent vehicle access to property. *No Comment.*

**d) To note any planning application decisions made by Wiltshire Council.**

**PL/2023/00746:** Greenacres Farm, Rockbourne Road, Coombe Bissett, SP5 4LR. *Refused.*

**PL/2023/02002:** Mead's Cottage, Shepherds Close, Coombe Bissett, SP5 4LX. *Approved with Conditions.*

**PL/2023/02668:** Corydon, Pennings Drove, Coombe Bissett, SP5 4NA. *Approved with Conditions.*

**48.23 Neighbourhood Plan.** To receive an update from Cllr Gledhill. Nothing further to report as information is still be collated.

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**49.23 Finance.**

a) To note bank accounts:

Current Account: £11,858.92

Savings Account: £32,374.03

b) To note bank reconciliation for 1<sup>st</sup> Quarter (April – June). Noted

c) To approve Schedule of Payments. **Resolved:** All payments approved.

Date	Payee	Particulars	Amount
24.06.23	Hurdcott Landscapes	Grass Cutting	£184.99
25.06.23	A Bird	Play Park Sign	£17.58
26.06.23	CB Cricket Club	Bench Repairs	£16.00
30.06.23	HMRC	Clerk's Income Tax	£9.60
19.07.23	Microsoft	Annual Subscription	£59.99
<b>Total</b>			<b>£288.16</b>

**50.23 Parking Requests. Resolved:** All parking requests approved.

Sat 1<sup>st</sup> July: 1<sup>st</sup> Laverstock Beavers

Sun 2<sup>nd</sup> July: 1<sup>st</sup> Laverstock Beavers

Tue 17<sup>th</sup> July 2023: Coombe Bissett Primary School

Thu 20<sup>th</sup> July: Private Event

Sat 22<sup>nd</sup> July: Private Event

Thurs 27<sup>th</sup> July: Film Club

Tue 25<sup>th</sup> July: Coombe Bissett Primary School

Thurs 24<sup>th</sup> Aug: Film Club

**51.23 Forthcoming Meetings.**

- OFWG Meeting 5<sup>th</sup> July 2023 – TEAMS
- Southern Wiltshire Area Board Summer Event: 15<sup>th</sup> July 2023 – Winterslow
- SLCC Meeting: 21<sup>st</sup> July 2023 – Guildhall, Salisbury
- Southern Wiltshire LHFIF Meeting: 15<sup>th</sup> August 2023 – Bourne Hill, Salisbury
- Southern Wiltshire Area Board Health & Wellbeing Group: 17<sup>th</sup> August 2023 – TEAMS
- Town & Parish Clerks meeting: 18<sup>th</sup> August 2023 - TEAMS
- OFWG Meeting 23<sup>rd</sup> August 2023 - TBN
- Southern Wiltshire Area Board Meeting: 7<sup>th</sup> September 2023 - TBN

**52.23 Correspondence Received.** (Circulated to Councillors prior to the meeting)

- Briefing Notes 23-11 – 23-19
- WALC: May & June Newsletters
- Wiltshire & Swindon Prepared Resilience Event – 31<sup>st</sup> August 2023
- SEN Resilient Communities Fund 2023
- Police & Crime Commissioner Rural Crime Survey
- Police & Crime Commissioner Quarterly Newsletter
- Wiltshire Bus Review Stakeholder Survey

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**53.23 Items to be carried forward to the next Parish Council Meeting.**

- Shutts Lane Lighting
- Water Supply to Pennings Drove Cemetery

**54.23 Date of next meeting.**

- Tuesday 12<sup>th</sup> September 2023 (Cllr Boxall to Chair)
- Tuesday 14<sup>th</sup> November 2023

**55.23 To close the meeting.**

**With no further business to discuss Cllr Bird closed the meeting at 9pm.**