

**Minutes of Coombe Bissett Parish Council Meeting held at the Village Hall
Tuesday 11th January 2022**

Present: Councillors D Hobson, A Bird, C Chelu, S Boxall, K Byatt, L Reed

Also present; J McGowan (Clerk), Wiltshire Cllr Clewer, 2 members of the public: G.Bundy, J White.

Public Session

J White's concern about speeding through Homington was raised again. Cars are speeding through the east end of the village towards Odstock causing several accidents and near misses. *As this is an agenda item, it will be discussed in item: 62*

G.Bundy thanked Wiltshire Council for installing the new railings on the A354 through Coombe Bissett, and asked if it would be possible to regularly cut back the vegetation at the foot of the railings. **Resolved:** Cllrs agreed to request this on the Parish Steward worksheet.

Agenda

55. To receive and consider acceptance of apologies: Cllr S Gledhill

56. Vacancies in Parish Council Office. None

57. Declaration of Interest: Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None

58. To consider any urgent matters raised in the public session, and any other urgent matters or items from Councillors. (For discussion only, no decisions can be taken) Cllr Chelu advised that the new leg press had not been installed on the recreation field due to bad weather conditions. A new date will be advised.

59. To agree any items on the agenda that are to be dealt with following the exclusions of the press & public. None

60. Adoption of Minutes of meeting held 9th November 2021.

Proposed amendment to 9th November Minutes of Coombe Bissett Parish Council, item 44. i) Budget and Precept 2022/2023: "An increase in the parish council annual Precept to £12,000 was proposed by Cllr. Chelu, seconded by Cllr Bird and supported by all councillors"

To be amended to: "The adoption of the FY2022-23 Parish Council Budget including an increase in the annual Precept to £12,000 was proposed by Cllr Chelu, seconded by Cllr Bird and unanimously agreed".

Resolved: All Councillors agreed to the amendment and confirmed they were an accurate and true record. Cllr D Hobson signed.

61. Coombe Bissett & Homington War Memorial – It has been noted the Memorial is need of some cleaning. To consider the permissions required and costs for cleaning, the memorial was last cleaned

in 2014.

Resolved: As the Council would like further information regarding refurbishment it was agreed to invite Mr Van der Horst to the next meeting to ascertain all the required costs and information for the memorial cleaning.

62. Pinch Point, Homington – To consider the effectiveness and cost of installing signs. Cllr Boxall advised that a Homington Community Speedwatch would be re-starting on 13th January 2022, hopefully this will slow drivers down to the current speed limit. **Resolved:** Cllrs considered the cost of installing a 'Road Narrow' sign and it was proposed by Cllr Hobson and agreed by all attending Councillors to seek funding from Wiltshire Council Highways to install the signs. **Action:** Clerk to contact Mr Shaddock at Wiltshire Council with regards to funding from CATG. Cllr Chelu will attend CATG meeting to request this. It was also noted that the 30mph roundels painted on the C12 road through Homington are worn and need to be re-painted. **Action:** Cllr Chelu to contact Mr G Axtell at Highways to ask for repainting.

63. Matters Arising:

a) Bollards, Shutts Lane – Additional bollard has been ordered and waiting for a fitting date. **Action:** Clerk will contact Mr Howson at Wiltshire Council for a date to fit the posts.

b) Stockbridge Lane Wiltshire Council Rights of Way team has advised the Parish Council that Stocksbridge Lane is fit for purpose as a public footpath and therefore will not need any works. **Resolved:** As Wiltshire Council has legal responsibility for maintaining the public footpath it was decided no further action will be taken at this time.

c) Queen's Platinum Jubilee Celebrations - To receive an update and consider covering the cost of hall hire for Jubilee Celebrations Committee. A meeting was held on Sunday 9th January for all parishioners and a sub-committee will be meeting on Monday 17th January 2022 to organise events. It was agreed the Big Lunch will be held on Sunday 5th June 2022. **Resolved:** The Parish Council agreed to contribute to the event. Cllr Hobson proposed to underwrite the event up to £1500, all attending councillors in agreement to this. **Action:** Cllr Bird to advise further of updates regarding the plans for the celebration.

d) Tennis Club Hedge – to resolve the issue of hedge cutting. After reviewing the contract, the top of the hedge should have been cut by the contractors. **Resolved:** The Parish Council will contact Bawden to ask them to return and cut the top of the hedge. **Action:** Cllr Boxall will contact Bawden.

e) Donkey Field: Cllr Reed still waiting on a further update for installing the fence.

f) Neighbourhood Plan: Cllr Gledhill provided a report for the meeting:

Neighbourhood Plan Update 10 Jan 22

In Oct 21 Wiltshire Council decided that due to the potentially sensitive nature of development within the Parish, the draft Neighbourhood Plan (NP) should be subject to a Strategic Environmental Assessment (SEA). There were a number of reasons for this including: potential impact on the AONB, Conservation Areas and listed buildings; and possible impact on the River Avon Special Area of Conservation.

On the basis of this, the Neighbourhood Plan Steering Group (NP SG) was able to apply for Government funding from Locality to cover the technical costs of conducting a SEA. This funding was agreed in Nov 21. The NP SG was then able to ask AECOM to conduct the SEA. AECOM is the consultancy company which has previously done work in support of the NP including the Housing Requirement Assessment and the Design Guide.

AECOM has now completed the first stage of the SEA which is a scoping exercise. A draft of the Scoping document was received just before Christmas, and comments/amendments have been

submitted to AECOM. On current timings it is expected that the SEA will be completed by the end of Mar 22. Once it has been completed, its finding will need to be considered by the NP SG and PC and amendments as necessary made to the draft of the NP. Hopefully if this goes smoothly, we should be in a position to move to the Regulation 14 Consultation in the early summer.

An update on work on the NP was included in the latest edition of the CB&H Express.

The Parish Council would like to thank Christine Cooper and Councillor Gledhill for all their time and hard work in preparing the Neighbourhood Plan.

64. Parish Steward Visits: Next visit is 18 & 19th January 2022. Blocked Gully, Homington Road has been noted on the worksheet. **Resolved:** Cllr Chelu will continue to submit the worksheets to Wiltshire Council.

65. Lighting at School: The school has had new security lights installed which are very bright and reflecting at neighbouring properties. A number of neighbours have complained to the Parish Council. The lights stay on until late at night, which is not necessary as the school is closed then. **Resolved:** The Parish Council agreed the lights should not be on at this time of night and should be switched off after school hours. It was suggested a timer be used so the lights would switch off automatically. This bright lighting is also in conflict with the Cranborne Chase AONB Dark Skies Policy. **Action:** [The Parish Council will write to the school asking them to switch the lights off when the school is not in use.](#)

66. Planning:

a) To consider any new planning applications received.

PL/2021/11829 – The Glebe, Homington Road, Coombe Bissett, SP5 4LR: Notification Of proposed works to trees in a conservation area. **Resolved:** No Comment

b) To consider any new planning applications received between publication of agenda and meeting. None

c) To confirm any planning application responses determined by email for applications received since last meeting:

PL/2021/10941 – Fletcher, Salisbury Road, Coombe Bissett, SP5 4LF – *No objection.*

PL/2021/11070 – Churchill Place, Old Blandford Road, Coombe Bissett – *New Outline Application Withdrawn. (Previous planning application is still active).*

PL/2021/11320 – Fernhill, Homington Road, Coombe Bissett - *No objection.*

PL/2021/11458 – Mead's Cottage, Shepherd's Close, Coombe Bissett, SP5 4LX - *Object.*

PL/2021/10711 – Orchard House, Rockbourne Road, Coombe Bissett, SP5 4LP – *Comment.*

d) To note any planning application decisions made by Wiltshire Council.

PL/2021/09533 – Luther's, Shutts Lane, Coombe Bissett, SP5 4LU – *Approved with conditions*

PL/2021/08364 – Luther's, Shutts Lane, Coombe Bissett, SP5 4LU – *Approved with conditions*

PL/2021/08228 – Marazan, Barbers Lane, Homington, SP5 4NL – *Approved with conditions*

e) The Old Vicarage Proposal – Proposed Redevelopment of the Old Vicarage Site. No further information received at this point.

f) To consider and adopt policy to Delegate Planning Applications Consultations. **Resolved:** The Council agreed to adopt the new policy. Signed by Cllr Hobson and Clerk.

67. Finance:

a) Banking

To receive an update of signatories on the account. The Council are still waiting for these to be updated.

To Note the bank accounts:

Bank Accounts as at 10.01.22

Current Account: £11,407.12

Savings Account: £31,144.68

To confirm and authorise pay invoices/payments received since agenda was published.

Bawden Invoice – 25564: £172.51

Coombe Bissett & Homington Village Hall, Invoice 463: £35.00

Payments authorised by two councillors, payments to be raised.

Outgoings between 10.11.21 – 31.12.21

Date	Payee	Description	Amount
15/11/21	C Chelu	Refund for Key Cutting	£ 10.52
	Bawden	Grass Cutting	£172.51
	CB Cricket Club	Grass Cutting of field	£525.00
22/11/21	A Hewlett	Payment for Clerk Cover	£546.51
05/12/21	Bawden: INV – 25455	Maintenance – Grass	£172.51
07/12/21	J McGowan	Reimbursement for Folding Post	£ 39.95
12/12/21	J McGowan	Salary: Nov 21	£210.73
20/12/21	HMRC	Income Tax for Clerk Salary: Nov 21	£ 51.80
30/12/21	J McGowan	Salary: Dec 21	£ 335.33
Total			£2,064.86

Income received between 10.11.21 – 31.12.21

Date	Received From	Amount
08/11/21	James Webb	£25.00
30/11/21	NatWest Interest	£ .28
31/12/21	Natwest Interest	£ .27
Total		£25.55

b) To consider the cost of 1 years SLCC subscription for clerk. Based on the Clerk's joint salary of Britford and Coombe Bissett Parish Councils the fee would be £10 joining fee and £ 134.00 subscription rate. Resolved: The Council agreed membership would be beneficial to the Clerk and agreed to the membership for 1 year, split equally between Britford and Coombe Bissett Parish Councils.

68. Correspondence

a) Letter received about moles in the Donkey Field and requesting removal of them. **Resolved:** The Council agreed not to kill the moles as the moles will move on when the water table rises.

b) Notification that the Wiltshire Classic Road Cyclo Sportive will take place on Saturday, 12th March 2022, passing through the parish

c) The Defibrillator Training scheduled for 13th January 2022 has been postponed due to Omicron, the Clerk will be notified when it is rescheduled.

69. Any Other Business

a) Clerk attended Southern Area Board Parish Council Event on 17th November 2021: The need for better communication between Wiltshire Council and Parish Councils was highlighted. **Resolved:** The Council agreed to subscribing to Community Matters would help with better communicates between Parish Councils and Wiltshire Council. **Action:** Clerk will subscribe to the newsletter.

b) Gel sacs 'sandbags' have been stored with Mr Parson along with the pumps.

c) Coombe Bissett United Charites: Cllr Bird and Mr Bundy to be formally re-nominated in office as Representative Trustees. **Resolved:** Cllr Hobson proposed Cllr Bird and Mr Bundy to be re-nominated as Representative Trustees. All attending Councillors in agreement.

70. Date of next meeting:

Tuesday 8th March 2022

Tuesday 10th May 2022 – Annual Parish Meeting will be held at 6.30pm before the ordinary meeting.

71. Meeting closed 8.20pm