

Coombe Bissett Parish Council
Minutes for Ordinary meeting held 28th September 2022

Coombe Bissett Parish Councillors met for the Ordinary Meeting held on Wednesday 28th September 2022 at Coombe Bissett Village Hall. The meeting started at 7pm.
(Meeting date rescheduled due to national mourning.)

Present: Cllrs Des Hobson (Chairman), Abi Bird, Lynnie Reed, Simon Boxall, Chris Chelu, Stephen Gledhill

Also, present: Jay McGowan (Clerk), Councillor Richard Clewer plus 8 members of the public.

The meeting started at 7pm

Public Session

Mr Ben Archer: Mr Archer expressed his concern regarding the content of the consultee comment submitted by Coombe Bissett Parish Council to Wiltshire Council in March 2021 regarding planning application: 21/10329/FUL – Footes House, Homington Road, Coombe Bissett.

Following the discussion Mr Archer asked that the letter he had sent to the Council dated 26th August 2022 should be treated as a formal complaint to the Clerk. The Parish Council will then investigate the complaint in accordance with the Complaints Policy.

Mr J Jarvis: Mr Jarvis shared his and residents' concerns regarding planning application: PL/2022/06579 – The Old Vicarage, Homington Road, Coombe Bissett. The new application is very similar to the previous application, which was withdrawn by the applicant. The Parish Council advised residents that they will need to submit new responses to this planning application on Wiltshire Council's Planning Portal. Comments submitted on the previous application will not be considered under the new application.

Agenda

49.22 Apologies: To receive and consider acceptance of apologies for absence.

Resolved: Apologies were received from Cllr Byatt. Cllrs accepted the apologies.

50.22 Vacancies in Parish Council Office. None

51.22 Declaration of Interest: Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None

52.22 To consider any urgent matters raised in the public session, and any other urgent matters or items from Councillors. (For discussion only, no decisions can be taken).

a) It was proposed by Cllr Hobson to bring forward item 61.22a (Old Vicarage planning application) so the public could listen to The Parish Council comments without having to stay for the whole meeting. It will be moved forward to be discussed after item 54.22

Resolved: All Councillors agreed to this.

b) The Clerk received a request from Mrs Avery to bury her late father at Pennings Drove Cemetery.

Resolved: In accordance with the Cemetery Policy, The Parish Council granted permission for a plot in the cemetery due to Mrs Avery's links with the parish.

c) The Parish Council would like to thank everyone who came together and acted so quickly to get everything in place following the announcement of the death of Her Majesty The

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Queen. A special thanks to Rev. Jenny Taylor who co-ordinated Condolence Books for the churches.

53.22 To agree any items on the agenda that are to be dealt with following the exclusions of the press & public. None.

54.22 Minutes of Parish Council Meetings. To approve and sign the minutes from meeting held 12th July 2022.

Resolved: Councillors confirmed the minutes were a true and accurate record of the meeting. Cllrs Bird signed the minutes.

61.22a. Planning application: PL/2022/06579: The Old Vicarage, Homington Road, Coombe Bissett.

Resolved: All Councillors in agreement to object to this planning application, as it is only slightly different from the previous. Comments will be submitted on The Wiltshire Council Portal. Councillors again re-iterated the importance for the public to submit their comments to Wiltshire Council, as comments submitted for the previous application will not be considered.

55.22 Complaints Policy: The policy was last reviewed in 2016. To consider revising the policy with current NALC guidelines. A draft copy of the revised policy was circulated to Councillors prior to the meeting.

Resolved: All Councillors agreed to adopt the revised Complaints Policy. It will be published on the Parish Council website.

56.22 Flooding: The Parish Council would like to thank David Parson for accepting the role of Flood Warden.

Homington Road – Gully emptying was scheduled to take place Tuesday 20th September 2022. Action: Clerk to contact Highways and confirm if this took place.

57.22 Clerk's Report/Items carried forward from previous meeting.

a) Coombe Bissett War Memorial: Councillor Boxall updated The Council with the progress of this item. The chemicals which would be used for a professional clean have been judged to be detrimental to the Memorial, which is Grade 1 listed, therefore permission to use this process was refused. Due to weathering and lichen growth the names on the Memorial are now difficult to read. Therefore, it is now proposed to install a plaque adjacent to the War Memorial listing the names of the fallen.

Resolved: All Councillors agreed a plaque would be a good alternative and will wait for costings and necessary permissions to be obtained. Subject to agreeing the costings, the Parish Council will part fund the cost of the plaque. Councillor Boxall will keep Councillors updated on the progress.

b) Pinch Point, Homington. This has been passed to the Signing Team and is awaiting allocation. Lining works will be added into the next ad-hoc lining order issued. The Parish Council will be advised when this is done.

c) Shutts Lane Bollards: The bollards were fitted on Monday 4th July 2022. One bollard has been broken already. To consider and review the issues raised.

Resolved: After reviewing the concerns from one neighbouring landowner, Councillors agreed to leave the bollards as they are for the time being. The area will be monitored for further damage. No action required.

A letter was received from Mr Peter Bean requesting an additional key to his field.

Resolved: The Clerk to write to Mr Bean advising him that he now has unrestricted access to his field.

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d) Footpath by watercress beds. Lady Radnor has agreed to installation of a replacement handrail up the bottom steps. A request to fit the handrail will be submitted to CHAV seeking a volunteer to fit a new handrail.

e) Donkey Field. Having spoken to Mr Lumber, Councillor Reed informed Councillors he is still having issues getting materials.

Resolved: The previously stated deadline of September 2022 for works to be completed has now passed. Councillors agreed Mr Lumber could no longer fulfil the contract therefore it was decided to cancel his contract to fit the fence. The Parish Council would reimburse Mr Lumber for any costs incurred so far with supporting receipts.

f) Jubilee Tree Planting in Donkey Meadow. Following recent passing of HM Queen Elizabeth II, a commemorative tree would be planted in the Donkey Meadow. Various varieties of trees were discussed. Councillor Bird will research the best species for the soil and the costings. To be discussed at a future date.

g) Coombe Bissett School Parking Group. Councillor Bird has formed a working group which has now met to discuss the school parking. It was agreed the field could be used for overflow parking; however, Village Hall users will have priority. The situation will be reviewed on a six month basis. A sign will be purchased asking people not to block the track up to the recreation field.

h) Wild About Wiltshire: Pennings Drove has been added to Wiltshire Council's list. C12, Homington Road has been added however due to the alignment with the carriageway this could cause an issue - Wiltshire Council will confirm if this area was successful. Cutting is scheduled for mid – late September 2022.

i) Play Park: Following on from the last meeting a quote has been received from the Cricket Club to maintain the grass area in the play park. To consider and approve the quote.

Resolved: A quote for £ 100 per annum was received from The Cricket Club to maintain the Play Park and surrounds. Councillors agreed to proceed with the quote.

j) Parish Steward Visit:

26th & 27th September 2022

24th & 25th October 2022

The Parish Council will continue to submit the worksheets for any required works.

58.22 Map of Parish. It has been noticed the map of the Parish on the noticeboard has become blurred and hazy. To consider a safe and effective method of restoring the plastic coating.

Resolved: Councillor Chelu, a volunteer CHAV will obtain some haze remover and a buffing pad and carry out the works.

59.22 Neighbourhood Plan. To receive an update from Cllr Gledhill. Efforts have been underway to recruit a replacement for Chair Christine Cooper, however as yet no one has come forward. This is at a crucial time for the Neighbourhood Plan. Without a Plan in place and approved at referendum the community will have no control over where new development goes.

Resolved: As the plan is close to Regulation 14, Councillor Gledhill suggested the Parish Council form a sub-committee to take the plan forward under Parish Council leadership. Cllrs Reed, Boxall and Chelu volunteered to form part of the sub-committee, along with some members of the Neighbourhood Plan Steering Group. It will be coordinated by Cllr Gledhill.

60.22 SAAA Central External Auditor Appointment Scheme: Under the Local Audit (Smaller Authorities) Regulations 2015, SAAA is responsible for appointing external auditors to all applicable opted-in smaller authorities. The next 5-year appointing period runs from 2022-23 until 2026-27 and now that the submission deadline for the 2021-22 Annual Governance and Accountability Returns has passed, they must give authorities the option to

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opt-out of the next round of 5-year audit appointments. *To note Councillors agreed to stay with the scheme for a further 5 years.*

61.22 Planning.

a. To consider any new planning applications received.

PL/2022/06698: Bridge House, Salisbury Road, Coombe Bissett, SP5 4LE. Listed building consent (Alt/Ext) - Conversion of outbuilding to holiday let, car parking and associated works.

Resolved: The Parish Council support this planning application.

PL/2022/06579: The Old Vicarage, Homington Road, Coombe Bissett, SP5 4LR. Full Planning Permission. Proposal: Partial demolition of the existing house and outbuildings, alteration and extension of the house and construction of four detached houses (1 x four bedroom and 3 x three bedroom) to the rear. Formation of new access onto Homington Road and demolition and replacement of front boundary wall (amended scheme). *This item was moved forward.*

b. To consider any new planning applications received between publication of agenda and meeting.

PL/2022/06987: Lacasita, Blanford Road, Coombe Bissett, SP5 4LH. Full Planning Permission.

Resolved: All Councillors agreed to submit a response of No objection.

c. To confirm any planning application responses determined by email for applications received since last meeting.

PL/2022/05940: Ampledale, Willomead Close, Coombe Bissett, SP5 4LG. **Notification of proposed works to trees in a conservation area.** *No comment was submitted by the committee.*

PL/2022/05629: 2 Orchard House, Rockbourne Road, Coombe Bissett, SP5 4LP. Full Planning permission. Proposal: **Conversion of a former agricultural building and office to a dwelling house.** *Comment Submitted.*

d. To note any planning application decisions made by Wiltshire Council since last meeting.

PL/2022/04665: Greenacres Farm, Rockbourne Road, SP5 4LP – Approved with conditions.

PL/2022/04182: Land at Coombe Bissett Down, Pennings Drove, SP5 4NA – Approved with conditions.

PL/20/10975/FUL: Chalk Pit, Blandford Road, SP5 4LH – Withdrawn by applicant.

PL/2022/00198: Amended Plan. The Old Vicarage, Homington Road, SP5 4LR – Withdrawn by applicant.

PL/20/00684/FUL: Greenacres Farm, Coombe Bissett, SP5 4LP – To note Planning Appeal Decision (APP/Y3940/W/21/3284461): Dismissed.

62.22 Finance.

a) To note accounts:

Current: £17,422.59

Savings: £32,158.63

b) Update on bank signatories. *Clerk now has full access to the accounts.*

d) To approve upcoming payments.

Resolved: All payments approved.

Date	Payment To	Amount
01/09/2022	A Bird – Reflective tape	£ 8.69
30/09/2022	J McGowan	£337.15
Total		£345.84

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63.22 Parking Request.

Requests for parking at the Recreation Field:

20th Oct: Diana Rushforth

17th Nov: Diana Rushforth

64.22 Forthcoming Meetings:

Southern Wiltshire LHFIG: Wednesday 2nd November 2022 – 6pm. TEAMS

65.22 Correspondence. To note any correspondence received.

a) Adrian Turnbull: update on collective SID data scheme. *Circulated to Councillors prior to meeting.*

c) Notification of Councillors Personal Safety Webinar. *Circulated to Councillors prior to meeting.*

d) Invite to the Community First AGM on 12th October 2022. *Circulated to Councillors prior to the meeting.*

e) ROSPA has sent notification the play park inspection will be carried out in September; the report will be sent to the clerk.

f) Wessex Flood Warden Newsletter. *Copy sent to Flood Warden.*

66.22 Items to be carried forward to next Parish Council meeting.

Councillor Chelu would like to report on several Highway issues:

Repainting of speed limit roundels on roads, and road markings.

The “village gates” on A354 Salisbury Road need to be cleaned.

Flooding near Fox & Goose following resurfacing in 2021 is still an issue.

These issues will be followed up and reported back on at the next meeting.

67.22 Date of next meeting.

Tuesday 8th November 2022

The meeting closed at 9.10pm.