

Coombe Bissett Parish Council
Minutes of Ordinary Meeting held 12th July 2022

Coombe Bissett Parish Councillors met for the Ordinary Meeting held on Tuesday 12th July 2022 at Coombe Bissett Village Hall. The meeting started at 7pm.

Present: Cllrs Abi Bird, Kim Byatt, Simon Boxall, Chris Chelu, Stephen Gledhill

Also, present: Jay McGowan (Clerk), Councillor Richard Clewer plus 7 members of the public.

*It was requested to move forward item 40.22: Neighbourhood Planning so that Christine Cooper could advise Cllrs on the next stage of the Neighbourhood Plan. Cllr Bird agreed to this request.

Public Session

School Parking – Mrs T Tidmarsh

Mrs Tidmarsh has 2 children at Coombe Bissett Primary School and is currently on the PTA. She would like to address the issue of school parking and the challenges school pick times have for both parents and village residents. There has been an increase, over the years, in number of cars – this is largely due to parents needing to drop off and drive straight on to work. The school has an agreement with the Village Hall where they can park in the Village Hall car park and a temporary agreement to park on the cricket field, however with so many users and particularly on days when the hall has other events going on there is not enough space. And while the parents appreciate the temporary arrangement of using the cricket field while the weather is dry – it is not a permanent solution and come the new school term the issues of parking will resurface and the congestion of traffic in the village will continue. Mrs Tidmarsh would like to propose putting together a group to review and explore potential opportunities to make parking easier and safer for everyone.

Cricket Club – Don Hewlett

Mr Hewlett is a representative of the cricket club and would be happy for a group to be set up to communicate and help ease the parking congestion. The Cricket Club have no objection to the field being used for parking as a temporary measure.

Agenda

29.22 To elect a chairman for the meeting.

Resolved: As per Standing Orders Abi Bird (Vice Chairman) will preside at the meeting.

30.22 Apologies: To receive and consider acceptance of apologies for absence.

Resolved: Apologies from Cllrs Hobson and Reed were received and accepted by attending Cllrs.

31.22 Vacancies in Parish Council Office. None

32.22 Declaration of Interest: Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None

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33.22 To consider any urgent matters raised in the public session, and any other urgent matters or items from Councillors. (For discussion only, no decisions can be taken).

An email was received by the Clerk from Mr Ben Archer after the agenda was published. Cllrs **resolved** to consider the contents of the email at the meeting due to the urgency.

It was agreed to acknowledge Mr Archer's complaint against the Parish Council, however as his complaint relates to comments and decisions made a number of years ago and the statutory limitation for complaints is 6 years, the time scale for his complaint has elapsed. The Parish Council notes his comments but is unable to take the matter any further.

34.22 To agree any items on the agenda that are to be dealt with following the exclusions of the press & public. None

***35.22 Neighbourhood Plan:**

Christine Cooper advised the Council she would be stepping down as Chairman of the Neighbourhood Plan Working Group due to personal circumstances. The Council will still have the support of the working group to help take the Neighbourhood Plan to stage 14, however a new Chair will have to be recruited. Christine has prepared a document to help guide the next Chair and The Council through the next stage of the plan - this will be circulated to all Cllrs.

Resolved: Christine together with Cllr Gledhill will put together a role description to help The Council recruit a new Chairman for the working group.

Cllr Bird presented Christine with flowers to thank her for all her efforts, time and dedication spent in bringing the plan from an online questionnaire to this point, Regulation 14, where we can have public consultations.

36.22 To consider and approve nominations for Parish Council Representatives:

Resolved: The following representatives were agreed by all attending members

Playground and Recreation Field – Cllr Abi Bird
Village School – Cllr Stephen Gledhill
Highways and Street Scene – Cllr Chelu
Snow Warden – Cllr Chelu
Pennings Drove Cemetery – Cllr Boxall
Rights of Way – Cllr Byatt
Planning (CB) – Cllrs Chelu, Bird and Reed
Planning (H) – Cllrs Gledhill, Hobson and Boxall
Homington Rep – Cllr Gledhill
Flood Warden – To recruit a flood warden

37.22 Minutes of Parish Council Meetings. To approve and sign the minutes from meeting held 10th May 2022.

Resolved: Cllrs agreed and approved the minutes as a true and accurate record. Cllr Bird signed the minutes.

38.22 Clerk's Report/Items carried forward from previous meeting.

a) **Coombe Bissett War Memorial:** waiting for approval of Preservation Report from

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Diocese Advisory Committee. Cllr Boxall had recently been in contact with the DAC, they have their meeting coming up so we should have a decision by mid-September 2022.

b) Pinch Point, Homington. Southern Wiltshire Area Board approved funding for the Road Narrow signs at their meeting on 26th May 2022.

c) Shutt's Lane Bollards: Three of the bollards were fitted at the bottom of the gravel path. Keys for access have been distributed. The fourth bollard is still to be fitted.

d) Footpath by watercress beds. Lady Radnor agreed a handrail to be fitted. **Resolved:** To be deferred until Cllr Reed can give an update.

e) Donkey Field. Nothing further to report.

f) Wild About Wiltshire – Following on from the last meeting, forms have been submitted and will be assessed by Highways.

g) Parish Steward Visit.

Visits are scheduled for the following dates:

28th July & 1st August 2022

25th August & 30th August 2022

h) PKF Audit Confirmation of the paperwork submitted has been received and Certificate of Exemption noted – no further action required.

i) Queen's Platinum Jubilee Celebrations. The Parish Council would like to thank Chairman Nic Rimer and the Jubilee Committee for their time and efforts in organising a very successful event enjoyed by all residents.

Invoices have been submitted with costs totalling £371.00

39.22 Financial Policies. To consider and approve the updated Financial Policy and Procedures. An updated version was circulated to Cllrs prior to the meeting for consideration. **Resolved:** Cllrs agreed and approved the updated policy.

40.22 School overflow parking. Parking at school up pick times, together with the village hall car park being full is causing congestion through Coombe Bissett Village and difficulties for residents to pass through. To consider any suggestions/considerations that might alleviate the parking issues and help ease the congestion at the end of the school day. **Resolved:** Cllrs agreed forming a group to discuss and communicate the parking challenges faced by village hall users, parents, and residents and to try and explore a way to resolve the congestion. Cllr Bird volunteered to lead the group and will represent The Parish Council, she will invite representatives from the Village Hall, School and Cricket Club to join the group. Mr G Bundy also volunteered to join the working group.

41.22 Grass/weed Cutting.

The following areas need to be considered for grass cutting and weeding:

a) Play Park – it has been noted the inside edges and around the play equipment needs some maintenance. Cllr Bird proposed to ask the Cricket Club to maintain this area along with the grass cutting they already do. **Resolved:** All attending Cllrs agreed to this. Cllr Bird will request a quote for the cost of maintaining the playarea.

b) Area opposite Fox & Goose – this area has now been cut.

c) Community Speed Watch areas: It has been noted that the verges of allocated Speed Watch areas are overgrown, and volunteers are unable to collect accurate data due to the long grass. **Resolved:** Cllr Chelu will follow up his request to have the verges cut back.

41.22 Planning.

a. To consider any new planning applications received.

PL/2022/04665: Greenacres Farm, Rockbourne Road, SP5 4LP. Full planning permission - Replacement dwelling following fire damage. Remains of existing damaged property to be demolished. Replacement detached garage. **Resolved:** Support

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b. To consider any new planning applications received between publication of agenda and meeting.

c. To confirm any planning application responses determined by email for applications received since last meeting.

PL/2022/00198: Amended Plan. The Old Vicarage, Homington Road, SP5 4LR – Object.

PL/2022/04182: Land at Coombe Bissett Down, Pennings Drove, SP5 4NA – Approve with conditions.

d. To note any planning application decisions made by Wiltshire Council since last meeting.

PL/01329/FUL: Land adjacent to Footes House, Homington Road, SP5 4LY – Refuse

*It has been noted the planning application for The Old Vicarage has been withdrawn.

42.22 Finance.

a) To note accounts: 12.07.2022

Current: £13,471.57

Savings: £32,153.17

b) Bank Reconciliation – this was circulated to Cllrs prior to the meeting and has been noted by all.

c) Update on bank signatories – Cllr Bird now has access to the accounts.

d) To approve upcoming payments

Resolved: All payments were approved and authorised.

Date	Payee	Particulars	Amount
04.07.2022	Bawden	Grass Cutting - 26873	£172.51
06.07.2022	A Burnett	Neighbourhood Plan	£700.00
08.07.2022	St. John's Ambulance	First Aid cover	£115.20
12.07.2022	S Gledhill	Reimbursement for flowers	£ 28.00
Total			£1,015.71

43.22 Parking Request.

Requests for parking at the Recreation Field.

13th July 2022 – School Parking

17th July 2022 – Cricket Club

21st July 2022 – D Rushforth

22nd July 2022 – School Parking

23rd July – K Young

24th July 2022 – Cricket Club

31st July 2022 – Cricket Club

5th August 2022 – Fawcett's Team Day

7th Aug 2022 – Cricket Club

14th Aug 2022 – Cricket Club

21st Aug 2022 – Cricket Club

28th Aug 2022 – Cricket Club

3rd September 2022 – J Wardroper

4th Sept 2022 – Cricket Club

11th Sept 2022 – Cricket Club

44.22 Forthcoming Meetings:

CATG Meeting 17th August 2022 – TBN

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45.22 Correspondence. To note any correspondence received.

- a) Adoption of New Forest District Council 'Air Quality in New Development' Supplementary Planning Document – Circulated to Councillors prior to meeting.
- b) Adrian Turnbull, collect SID data Circulated to Councillors prior to meeting.
- c) Wiltshire Lieutenancy, Thank you for The Queen's Platinum Jubilee Beacons & Associated Events.

46.22 Items to be carried forward to next Parish Council meeting.

**Footpath by watercress beds
Donkey Field**

47.22 Date of next meeting.
Tuesday 13th September 2022

48.22 To close the meeting.
The meeting was brought to a close by Cllr Bird at 9pm