

NEIGHBOURHOOD PLAN STEERING GROUP MEETING MINUTES

Monday 21st November 2022 6.00 PM

1. Apologies: Aster Crawshaw(AC), Tim Mynott(TM),
2. Present: Stephen Gledhill (SG), David Parsons (DP), Simon Boxall (SB), Chris Chelu (CCh), Pauline Cullis (PC), Christine Cooper(CC)
3. Minutes of Previous Meeting: Passed and agreed
4. SG suggested we consider looking at Reg. 14 consultation again with a view to finishing the official notices as these are ready to go.
5. Consultation paper: WCC told SG that we need to send a copy to any local organisations which might be interested. Therefore, we need to compile a list which SG will do and asked we all consider who to include in this list. SB volunteered to deliver the copies.
6. Use of the website: The minutes from our last meeting will be uploaded onto the site. The front page of the site will need to up-dated with our current situation and this will be done by SG and CCh. Comments Sheet will also be put onto the site. PC said that Charles has kindly agreed to the shop receiving hard copies of the form. PC will take a suitable box for these and collect them.
7. Consultation Evening and Public Notification:

The information will be made public shortly before the Consultation period starts on 7th January '23. Des Hobson is available for the Consultation Evening and the date is set at 2nd February 2023. Des will introduce the meeting and SG will explain why a plan is a good idea and that it is not entirely about housing. This will be followed by a Q and A session. CC brought a series of maps printed for the last Consultation Evening (which was cancelled due to Covid 19) and there was some discussion about the requirements for displaying these to their best advantage.

The online consultation narrowed down potential sites to three. These will be presented on the evening and some of the posters are now out of date and will not be needed for display. It was decided we want generic posters with parish boundaries etc, two of the posters which relate directly to the plan and then possibly others on the ecological/general interest of the parish. CC AND DP are going to be responsible for the display. SG is putting together a PP presentation and SB will provide the projector and the rest of the equipment is available in the hall. The posters will be on display for two weeks prior to the meeting. CCh will ask Abi Bird for use of her display boards.

All is on track to advertise the event and we should get a two-page spread in the CB & H Express. It will also feature on the website and hard copies of the poster will also we put on view in both villages. The poster version will go onto the site earlier.

DP is going to print and laminate copies of the poster and TM is going to produce x6 copies of the whole plan, one will be on display in each church. The further four will be distributed by PC should anyone need a hard copy and request one.

It was also agreed that the Church Coffee Drop In mornings would be at Homington on January 14th (PC unable to attend) and in Coombe Bissett 25TH January.

CC suggested a number of slips be produced with all the dates on for distribution at the shop and DP is happy to produce these after SG has designed them. PC to check that Charles is happy to allow these to be on the counter for two weeks prior to the Consultation Evening.

Mins. 21st Nov 22.

8. A.O.B.

CC asked when would be the time to notify landowners. SG replied that they are going to be notified along with everyone else when the information is released. Our policy is to follow WCC to identify good sites for the requirements and follow their policy.

9. Next meeting will be in early January on Tuesday 3rd January 6.00 pm.