

## NEIGHBOURHOOD PLAN STEERING GROUP MEETING MINUTES

Tuesday 3<sup>rd</sup> January 2023 6.00 PM

1. Present: Stephen Gledhill (SG), David Parson (DP), Pauline Cullis (PC), Christine Cooper(CC), Linnie Reed (LR), Chris Chelu (CCh),  
Rosemary McClatchey attended as an observer (RMc)  
Apologies: Aster Crawshaw(AC).
2. Minutes of Previous Meeting: Passed and agreed. These will be posted on the village website by CCh.
3. Dates of the Reg 14 Consultation are now confirmed as going ahead on Saturday 7 Jan.2023. S.G. has a long list of those statutory consultees who need to be sent the plan. SG will contact SB to see if he has the list of who else needs to be included, such as the pub, shop, village hall, Richard Harris, garage, parish churches, Baptist Church, CVPS, etc. D.P. is going to try to find out the email addresses of the local businesses so they can be directed to the website. Anna McBride *may* need copies of evidence for auditors.
4. SG confirmed that the Consultation advert and article has been submitted to the Express for inclusion in the current edition. T.M. has produced the folders containing a coloured copy of the document and these will be left in the village churches for those who wish to examine a hard copy. Comments forms will also be included for comments by anyone browsing and others will be left in the shop as per arrangement with Charles. Two further copies of the folder will be held by PC for anyone who might like to see a copy by arrangement and PC can deliver and collect these. The village community Facebook page will also be a good way to spread the word on the folders and comments sheets. R.Mc is going to post the laminated notices ( DP) in suitable places in the village. The small flyers are also going to be left on the counter at the shop (PC) as a useful reminder.  
The Steering Committee will all try to encourage participation during the six-week consultation period. CC has a board which SG's wife can write on to further draw attention to the N.P. Consultation period and events and CCh has old boards from the Village Hall which can also be used. CC is going to print two copies of the Design Code to include in the folders.  
The committee are encouraged to attend the Drop-in coffee mornings (CB Wed 25<sup>th</sup> Jan and H 11<sup>th</sup> Feb) to help address any questions and meet with those interested.
5. Discussion took place on the structure of the meeting for the public Consultation Evening, in particular the questions from the floor at the end of the short presentation. Des Hobson Chair of the Parish Council has confirmed his availability and will introduce the meeting. SG will then give a short presentation. It was agreed that it might be prudent to meet again prior to the Consultation Evening and address any questions which may have arisen during the two drop-in meetings.

6. A.O.B.:

SG reiterated the challenge will be to engage the villagers. We need to encourage the residents to show their support or views on the proposals.

The next meeting will be held on Monday 30<sup>th</sup> January, 6.00 at Church Farm House.