

**MINUTES OF COOMBE BISSETT PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL**  
**TUESDAY 14 SEPTEMBER 2021 (unconfirmed)**

**Present:** Councillors: D Hobson, A Bird, K Byatt, C Chelu, S Gledhill,, S Boxall; N Heron (Clerk), Members of the public, Brigadier (Rtd) & Mrs McGovern, A Crawshaw

- 28** Apologies for absence – R Clewer (Wiltshire Council), Cllr L Reed, G Bundy
- 29** Public Question Time. M McGovern, resident of Stocksbridge Lane expressed concern about the state of Stocksbridge Lane and requested that the Parish Council returns to inspect the lane again and decide if repairs are needed. D Hobson said the subject will be covered under Reports from Representatives later in the meeting.
- 30** Minutes of the last meeting – S Gledhill suggested that the Minutes are modified to remove C Chelu writing a job description for 7<sup>th</sup> Cllr as he did this himself, proposed by K Byatt and seconded by S Gledhill. The Minutes aside from this were agreed by all to be an accurate and true record.
- 31** Co-Option of 7<sup>th</sup> Councillor – D Hobson said it was unusual to have two Cllrs apply and thanked both applicants for coming to the meeting. Following advice from the Wiltshire Association of Local Councils, a policy for co-option needed to be agreed and S Gledhill proposed that:
- i) The candidate(s) can address the Parish Council for a maximum of five minutes.
  - ii) Parish Cllrs will then have the opportunity to question the candidate(s), questions limited to a maximum of 2 per Cllr.
  - iii) If required the Council may then go into closed session from which the public and candidate(s) will be excluded.
  - iv) The Council will then re-convene in open session with the public and candidate(s) re-admitted.
  - (v) A vote will be taken to decide which candidate should be co-opted onto the Parish Council.
  - (vi) Note: in the event of a tied vote, the Chair will be allocated an additional vote to decide the outcome. Seconded by C Chelu and all in agreement.
- S Boxall was voted as 7<sup>th</sup> Councillor and joined the meeting. A Crawshaw was thanked for standing.
- 32** Declaration of interest – none
- 33** **Matters arising:**

**Neighbourhood Development Plan:** S Gledhill advised that Wiltshire Council has allocated us with a new link officer and informally informed us that we will need a Strategic Environment Assessment, primarily because of concerns about phosphates within the River Avon catchment. The next stage will be to apply for funding and the draft plan may need amendment before a Section 14 Consultation.

**Bollards across bridleway:** The Clerk is continuing to chase Wiltshire Council about an installation date.

**Donkey Field:** BT needs to visit the site to identify the locations of the underground cables, BT has finally responded to contact. Hopefully the fence will be installed before Christmas. The Clerk will confer with Cllr L Reed for updates.

**Playground repairs:** The bark has been put down in the playground. C Chelu was thanked for organising the volunteers and the Council acknowledged gratitude to D Morgan and T Chelu for helping with the laying of the bark and L Reed and S Garrett for removing the pallets. A Bird further reported that the memorial plaque will soon be placed in the Rec Ground.

**Speed indicator device/Community Speedwatch and Speed Limit Sign:** The latest SID report is on the website. The school Head, Parents and Governors have been contacted via letter regarding speeding, seeking further engagement, and Cllr Byatt and A Turnbull are liaising with 2 parent representatives from the Friends of Coombe Bissett School. K Byatt reported that the data shows commuters are speeding and the Speedwatch team are consulting with the hospital. K Byatt asked whether leaflets could be produced and funded by the Parish Council to place on hospital noticeboards. It was agreed to discuss this outside the next PC meeting should the hospital be in agreement. C Chelu will contact Wiltshire Council about the faded 30mph speed limit sign on Stratford Tony Road.

**Grass Cutting Tender:** The Clerk received quotations from Bawden and Tony Benger Landscaping. S Gledhill proposed, D Hobson seconded and all Cllrs were in agreement that the cheaper quote from Bawden was accepted.

**Use of Recreation Field:** Use of the recreation field for weddings and marquees requires permission and it was agreed that there should be no fee for local weddings but a charge should be made for non-residents. C Chelu with liaison with the Village Hall Committee.

**Leg Press Grant:** C Chelu has obtained a grant from Wiltshire Council for 50% of the cost of a Leg Press and asked if the Parish Council would pay the remaining 50%. A Bird proposed that this sum is paid from Parish

Council funds, S Boxall seconded and all agreed that CIL money could be used. C Chelu will liaise with the Clerk about the purchase when the Wiltshire Council grant has been received.

**The Queen's Platinum Jubilee Celebrations:** A Bird suggested that the Council need to start planning for next year. A sub-committee of parishioners will be needed to come up with ideas and plans and a budget needs to be set by the Parish Council. The Parish Council will be supportive of this, A Bird will produce a plan in the coming months for further discussion.

**Appointment of Clerk:** K Byatt has produced posters for the noticeboards and will be responsible for the marketing of this post. S Boxall will take responsibility for the required future Finance arrangements. In the short-term, should a Clerk not be employed by the end of September, A Bird will make temporary arrangements to monitor the Clerk's inbox and to pay any necessary bills using the Parish Council bank account. Nicola Heron was thanked very much for all her work as Parish Clerk over the last 16 months.

**34 Parking on Recreation Field:** 18 September – Memorial  
25 September - Wedding

**35 Parking on Donkey Field:** none

**36 Notices on Donkey Field/beech tree:** Chalke Valley Challenge

**37 Correspondence received:**

- Email from South West Ambulance Service regarding Defibrillator training. A Bird will promote on Facebook, K Byatt will prepare a poster asking for residents to show their interest by emailing the Clerk before end of October 2021
- Email from South Wiltshire Ramblers Group – D Hobson has responded expressing appreciation of their work in clearing overgrown footpaths and agreed to co-ordinate for future efforts.
- Email from Woodland Trust – It was agreed that the Council could not give an opinion on Woodland planting at Cross Farm for an Environmental Impact Assessment notification.
- Letter from Clerk - N Heron's letter of resignation was accepted.

**38 Planning**

**Planning received:**

**Application No.** PL/2021/06576 – full planning

**Proposal:** Proposed two and single storey extensions and alterations

**At:** Ebble Edge, Blandford Road, Coombe Bissett, SP5 4LH

**Application No.** PL/2021/07223 – tree felling in conservation area

**Proposal:** Fell T1 Elm, T2 Spruce, T3 Oak; reduce by 30%, T4 Fir, T5 Holm Oak; reduce by 50% T7 Beech

**At:** Weaveland, Homington Road, Coombe Bissett, SP5 4LY

**Application No.** PL/2021/07486 – full planning

**Proposal:** New dormer to North elevation to create two bedrooms in existing attic

**At:** Staddle Stones, Stratford Tony Road, Coombe Bissett, SP5 4JZ

**Application No.** PL/2021/08228 – full planning

**Proposal:** Construction of detached single garage, alterations to access and widening of drive

**At:** Marazan, Barbers Lane, Homington, SP5 4NL

**Planning approved:**

**Application No.** PL/2021/06281

**Proposal:** Tree work – reduce Copper Beech by 2m

**At:** The River House, Shepherds Close, Coombe Bissett SP5 4LX

**Application No.** PL/2021/04156 – approved with conditions

**Proposal:** Erection of a tree house in the garden

**At:** Newlands, Stratford Tony Road, Coombe Bissett, SP54JZ

**Application No:** PL/2021/03966/ful – approved with conditions

**Proposal:** En-suite bedroom to the south side of the property constructed in timber frame and clad in weather boarding. Proposal back porch with flat roof.

**At:** Bounds End, Shepherds Close, Coombe Bissett, SP54LX

**Application No.** PL/2021/06576 – approved with conditions

**Proposal:** Proposed two and single storey extensions and alterations

**At:** Ebble Edge, Blandford Road, Coombe Bissett, SP5 4LH

**Application No.** PL/2021/06747 – listed building consent – approved with conditions

**Proposal:** Repaid to gable wall to remove paint and friable material, render over a portion of the gable wall with lime render

**At:** Yew Tree Cottage, Barbers Lane, Homington, SP5 4NL

**Application No:** PL/2021/05576 – approved with conditions

**Proposal:** Extension to kitchen and utility room, raising of roof in link building, addition of 3 dormer windows.

**At:** Caberfeidh, Willowmead Close, Coombe Bissett, Salisbury, SP5 4LG

#### **Planning Appeals:**

**Appelants:** Mr & Mrs Royal, Cranbourne Farm, Old Blandford Road, Coombe Bissett

**Proposed Development:** Conversion of two existing agricultural barns to form a single storey residential dwelling (Use Class C3) and carport, associated landscaping and access – PLANNING REFUSED

**Proposal:** Certificate of lawfulness for works to main barn and agricultural building including

### **39 Reports from representatives**

**Highways** – In response to M McGovern's request at public question time, Cllrs discussed the issue. Cllrs had inspected the condition of the path prior to the meeting. D Hobson stated that Stockbridge Lane is a public footpath, not a road and that Wiltshire Council is responsible for all highways including footpaths. D Hobson proposed that the Rights of Way at Wiltshire is contacted and asked to look at Stockbridge Lane and declare whether or not it is unsafe as a footpath, seconded by A Bird. M McGovern said he would ask the villager who had broken his/her foot to provide evidence to submit to Wiltshire Council. It was agreed by all that this item remain on the Agenda for the next meeting.

### **40 Finance**

**CBPC current bank account – Balance at 06 September 2021 £9,399.80**

**Payments Out 13 July 2021 to 06 September 2021**

14.07.21	Office Expenses	June	£431.24
27.07.21	R Bartlett	Red Paint RI	£12.99
04.08.21	Bawden	Grass June	£133.42
04.08.21	C Watts	Defib installation	£165.00
11.08.21	Bawden	Grass July	£133.42
11.08.21	Brunel	Tree plaque	£159.42
23.08.21	Brunel	Tree plaque delivery	£13.80
23.08.21	CPA Horticulture	Playground Bark	£1,315.02
30.08.21	Bawden	Grass August	£133.42
06.09.21	Office Expenses	July	£302.00
06.09.21	Office Expenses	August	£381.49

**Payments in 13 July to 06 September 2021**

30.07.21	Wilton RfD	Defib sale	£50.00
10.08.21	Funeral Partners	Plot C4 inscription	£40.00
17.08.21	HMRC	VAT refund	£283.20

**CBPC reserve bank account – Balance at 06 September 2021 £32,143.61**

**Payments in 13 July to 06 September 2021**

30.07.21	Interest	£0.26
31.08.21	Interest	£0.28

The Parish Cllrs noted the previously agreed monthly expenditure.

**41**      **Date of next meeting:** Tuesday 09 November 2021 at 7pm

**95**      **The meeting closed at:** 9.20pm