

# Coombe Bissett Parish Council

## Unconfirmed Minutes for Ordinary Parish Council Meeting held 10<sup>th</sup> September 2024.

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Unconfirmed Minutes of Coombe Bissett Parish Council Meeting held on Tuesday 10<sup>th</sup> September 2024 at The Homington Room, Coombe Bissett Village Hall.

The meeting started at 7pm

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### Public Session

PC Evans sent his apologies as he could not attend the meet, he supplied a report which was circulated to Cllrs prior to the meeting, a copy of the report will be attached to the Minutes on the Parish Council website.

<https://www.coombebissett.com/wiltshire-police-report.html>

Coombe Bissett Cricket Club. The Cricket Club thanked the Parish Council for the original grant offer however after further investigation by the Cricket Club the original proposal of building a storage area attached to Pavilion would require planning permission which would cause further delays and costs. A new quicker and cheaper plan to install a concrete pad with metal stays to which the mower could be secured with heavy chains and locks has been explored. The Cricket Club are looking for permission to install the base and if the Council would still be willing to contribute towards the costs. *It was agreed to bring this item forward on the agenda so Cllrs questions could be answered.*

Flood Warden Report. Emma Biggs, the Drainage Engineer at Wiltshire Council has confirmed with the Flood Warden that in October 2024 the drainage in Homington Road/Blandford Road will be looked using CCTV. Hopefully this will give the engineers and Highways a clearer picture of the issue concerning the drains and subsequent flooding. The Parish Council and Flood Warden hope to meet with the engineer when the footage is looked at and hope to devise a plan to alleviate the flood concerns.

A Parishioner has some concerns regarding access for school buses, residents etc when the proposed resurfacing works start in October and November.

A letter was sent to the Parish Council with a list of questions from a Parishioner, as this was received on the morning of the meeting it did not allow sufficient time for Councillors to consider the letter, this will be responded to by email directly to the resident.

### Agenda

**51.24 To receive and consider acceptance of apologies for absence.** One. Cllr Gledhill sent his apologies. **Resolved:** Apologies were considered and accepted.

**52.24 Vacancies in Parish Council Office:** None

**53.24 Declaration of Interest:** Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. Cllr Bird declared an interest in item 61.24. **Resolved:** Cllr Bird abstained from any voting; Cllr Boxall took the lead on this item.

**54.24 To consider any urgent matters raised in the public session, and any other urgent matters or items from Councillors.** (For discussion only, no decisions can be taken). None.

**55.24 To agree any items on the agenda that are to be dealt with following the exclusions of the press & public.** None.

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**56.24 Minutes:** To approve the Minutes of meeting held 16<sup>th</sup> July 2024. **Resolved:** The Minutes were approved as true record of the meeting. Cllr Bird signed the Minutes.

**57.24 Clerk's Report/Items carried forward from previous meeting:**

**a) Playpark.** The ROSPA inspection is due in September. Maintenance required:

i. A quote for the cost of replacing the rope on the play equipment was obtained. **Resolved:** The amount of £123.60 was agreed. Cllr Bird will order the rope and arrange installation.

ii. The adult exercise equipment requires some repainting. **Resolved:** Councillors agreed to the purchase of new paint, a budget of up to £40 was agreed.

**b) CHAVs Event.** The event held to encourage volunteers was a great success with many residents offering their help. Cllr King thanked everyone who has volunteered. The option to set up a whatsapp group for volunteers will be explored for more efficient communications regarding tasks to be completed. Some tasks have already been action:

*Pennings Drove Cemetery: The Parish Council would like to thank Judy Evans, Charlotte Morton and Gerald Bundy for all their efforts to tidy the entrance area. The borders have all been tidied and now is a welcoming entrance to the cemetery.*

*Overgrown vegetation: The Council would like to thank Nick Bird for clearing the path (A354), it is now safe and passable for residents.*

i. To consider the purchase of litter pickers for volunteers. **Resolved:** Councillors agreed to the purchase of 5 new litter pickers for CHAVS use.

ii. To consider and agree a pre-approved CHAVS allowance for equipment required to carry out maintenance. **Resolved:** A pre-approved budget of £100 per month was considered and approved, any expenditure above that amount must be approved by Cllrs Bird and King. All expenditure must be supported by receipts/invoices.

**c) Parish Steward Visits.** Visits are scheduled for 5<sup>th</sup> September and 7<sup>th</sup> October. *A list of grips/drains to be cleared will be submitted by the clerk.*

As the Parish does not have a dedicated contact for the Parish Steward, Cllr Reed volunteered to be the contact on behalf of the Council.

**d) Homington Road.** Resurfacing work to commence 11<sup>th</sup> November 2024.

**e) Community Speed Watch Signs.** The Community Speed Watch Notice warning sign has been removed as you enter the Village, to consider purchasing a new replacement sign. As the notice is not a legal requirement, the replacement notice would come at a small cost to the Parish Council. **Resolved:** Councillors considered replacing the notice, however as it is not a legal requirement it was voted unanimously not to be replaced.

**58.24 Flooding.** The Flood Warden has requested some grips to be cleared of debris. The clerk will submit these to the Parish Steward.

**59.24 Defibrillator Training.** To consider hosting a defibrillator training session in early 2025 for residents to come and refresh/learn how to confidently use the devices in the Parish.

**Resolved:** All Councillors agreed a training session would be beneficial to the residents. The Clerk will look at possible dates.

**60.24 Coombe Bissett Allotments.** To re-consider the use of this land as an allotment area for residents of the Parish. **Resolved:** The feasibility of turning this area into allotments and then the ongoing maintenance was considered, given the considerable cost and time to do this it was decided to continue using the area as grazing land. Councillors agreed to continue with the current agreement to allow Mr Webb to use the land for grazing. To be review annually.

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**\*61.24 Coombe Bissett Cricket Club.** *This item was brought forward for discussion so any questions Cllrs had could be answered at the meeting by the Cricket Club.* Cllrs were asked to consider and approve the following:

a. the construction of a concrete base to secure the mower using heaving chains and padlocks. **Resolved:** Cllrs considered the request to construct a concrete base between the play area and the western fence, all Councillors approved the request.

b. would the Parish Council consider a contribution towards the costs. A quote of £1,158 including VAT for the installation of the base was obtained by the Cricket Club. **Resolved:** Councillors considered a contribution, both Cllrs Boxall and Reed proposed a 50% grant towards the costs, Councillors voted unanimously for this proposal. A grant of £579 including VAT was agreed.

**62.24 Planning.**

a) **To consider any new planning applications received.** None.

b) **To consider any new planning applications received between publication of agenda and meeting.**

**PL/2024/08175:** Orchard House, Rockbourne Road, SP5 4LP. Proposed: Change of use for an existing agricultural building will change use to C1 Aparthotel on 1<sup>st</sup> October 2024.

**PL/2024/08278:** Box Cottage, Lower Road, Homington, SP5 4NG. Listed building Consent. Proposed: Increased height of existing chimney by 500mm to comply with building regulations.

**PL/2024/08130:** Box Cottage, Lower Road, Homington, SP5 4NG. Householder planning permission. Proposed: Increased height of existing chimney by 500mm to comply with building regulations.

c) **To confirm any planning application responses determined by email for applications received since last meeting:** (Comments can be viewed on the Wiltshire Council Planning Portal.)

**PL/2023/06505:** Greenacres Farm, Coombe Bissett. *No comment.*

d) **To note any planning application decisions made by Wiltshire Council.**

**PL/2024/03528:** Coombe Bissett Primary School. *Approved with conditions.*

**PL/2023/10394:** Land South of Salisbury Road, Coombe Bissett. *Refused*

**PL/2024/07966:** Long Cottage, Homington Road, Coombe Bissett. *Decision Notice Received.*

**63.24 Neighbourhood Plan.** Update received from Cllr Gledhill, work continues on the supporting Consultation Statement and Conditions Statement. It is hoped that they will be completed within the next few weeks.

**64.24 Finance.**

a) To note bank accounts:

Current Account: £7,404.04

Savings Account: £32,922.68

b) To consider and approve an increase to the 2024-25 training budget. **Resolved:** It was agreed to increase the current training budget by £50, this would give a £200 training budget for 2024/25.

c) To consider and approve the Schedule of Payments. **Resolved:** All payments approved, see below.

**65.24 Parking Requests.** Noted.

5<sup>th</sup> Sept – CB Cricket Club

8<sup>th</sup> Sept – CB Cricket Club

14<sup>th</sup> Sept – Private Event

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15<sup>th</sup> September – CB Cricket Club  
 19<sup>th</sup> September – Private event  
 28<sup>th</sup> September – Private event  
 17<sup>th</sup> October – Private event  
 21<sup>st</sup> – 23<sup>rd</sup> October – CB Primary School (due to road works)

**66.24 Forthcoming Meetings.**

- Southern Wiltshire Area Board: 5<sup>th</sup> September 2024 – TBN
- Wiltshire Town & Parish Council Meeting: 25<sup>th</sup> September 2024 - TEAMS
- Wiltshire Neighbourhood Watch AGM: 5<sup>th</sup> October 2024 - Devizes
- LHFIC Meeting: 10<sup>th</sup> October 2024 – TBN
- Neighbourhood County Parish Forum: 20<sup>th</sup> November 2024 - Devizes

**67.24 Correspondence Received.** (Circulated to Councillors prior to the meeting)

- Briefing Notes: 24:15-17
- Wiltshire Association of Local Councils – July & August Newsletters
- Police, Efficiency, Effectiveness & Legitimacy report
- Invitation to Community First AGM on 9<sup>th</sup> October 2024
- The Gypsies and Travellers Development Plan – Regulation 19 Consultations run from 20<sup>th</sup> August to 4<sup>th</sup> October 2024.
- Government Proposed Reforms to the NPPF consultations end 24<sup>th</sup> September 2024.
- Temporary Road Closure of C12 (Part), Coombe Bissett from junction with A354 to its junction with Lower Road. This will come into effect from 21<sup>st</sup> October 2024.

**68.24 Items to be carried forward to the next Parish Council Meeting.**

Coombe Bissett Cricket Club Lease

**69.24 Date of next meeting.**

- Tuesday 12<sup>th</sup> November 2024

**70.24 To close the meeting.**

With no further business to discuss Cllr Bird closed the meeting at 8.15pm.

**Schedule of Payments.**

Payments to be approved:

Date	Payee	Particulars	Amount
27.07.24	A Bird	Gate Lock	£9.99
22.08.24	WALC	Training – Cllrs/Clerk	£108.00
22.08.24	WALC	Training – Cllrs/Clerk	£72.00
22.08.24	Hurdcott Landscapes	Grass Cutting	£194.20
30.08.24	HMRC	Clerk’s Expenses	£22.60
01.09.24	Earl of Radnor Estate	Annual Fees	£10.00
<b>Total</b>			<b>£416.79</b>

Outgoings between 12.07.24 – 10.09.24

Date	Payee	Particulars	Amount

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19.07.24	M King	Cemetery Gate Repairs	£85.00
22.07.24	Microsoft	Annual Subscription	£59.99
29.07.24	A Burnett	NDP Fees	£761.63
31.07.24	J McGowan	Clerk's Expenses	£533.63
14.08.24	HMRC	Clerk's Expenses	£2.20
	CB Tennis Club	PC Grant	£500.00
	Hurdcott Landscapes	Grass Cutting	£194.20
	CB Village Hall	PC Meetings	£36.00
30.08.24	J McGowan	Clerk's Expenses	£615.25
<b>Total</b>			<b>£2,787.90</b>

Income Received between 12.07.24 – 10.09.24

Date	Received From	Particulars	Amount
23.07.24	I Newman	Plot N5	£40.00
31.07.24	NatWest	Interest	£43.05
31.08.24	NatWest	Interest	£39.19
<b>Total</b>			<b>£122.24</b>