

Coombe Bissett Parish Council
Unconfirmed Minutes for Ordinary Parish Council Meeting held
12th November 2024.

Unconfirmed Minutes of Coombe Bissett Parish Council Meeting held on Tuesday 12th November 2024 at The Homington Room, Coombe Bissett Village Hall.
The meeting started at 7pm.

Present: Cllrs Abigail Bird (Chair), Simon Boxall (Vice-Chair), Michelle King, Lynn Reed, Des Hobson, Duncan Scott

Also present: Jay McGowan (Clerk), 10 members of the public.

Public Session

Mr N Artiss – Mr Artiss would like to thank the Parish Council and residents for supporting his recent planning application which has now been approved.

Mr R Maycock – Mr Maycock has three items he would like to raise:

- a. Parish Council Map – this is on the agenda and will be discussed later.
- b. Grip at the bottom of Foundry Cottage – it is requested that this grip is cleared, the grip has been cleared by the Parish Steward on several occasions. Cllr Reed will chase this up with the Parish Steward.
- c. Coronation Tree on Donkey Field – the tree needs some care and maintenance. The tree will be assessed by Cllrs and the proper care given.

Mr J Jarvis – Mr Jarvis spoke of his support for the Planning Application PL/2024/09412, The Old Vicarage. This application is on the agenda for discussion.
Many residents voiced their support for this planning application.

Mr G Bundy – Mr Bundy would like to raise the following items:

- a. Shutts Lane Lighting – it was explained that this item was now closed and removed from the agenda. After a year of consideration and two consultations there was not a clear majority of residents that showed a need to replace the lighting. This said it may be reviewed in the future should the situation change.
- b. Pennings Drove Cemetery Hedge – the hedge was supposed to be cut in October, but this has not been done yet. Cllr Boxall explained the hedge will be cut this year; he will chase this up with the contractor.

Mr D Germain – Potholes throughout the Parish. It has been noted that there are many potholes in both villages that could cause a danger to both pedestrians and cyclists. The Parish Council ask all residents to report any potholes on the My Wilts App.

Mr A Diddy – Mr Diddy lives in the Parish and has attended on behalf of the Plymouth Brethren Church. The Methodist Hall on Pennings Drove has been purchased and is being renovated by the Church. It will continue to be used as a Hall for their gatherings, they meet twice a week and will be mindful of the surrounding residents.

Mr A Downer – Mr Downer would like to voice his concerns and objections to planning application PL/2024/09459, Land on the South Side of Chalke Pit Cottage. He is concerned about the application and the implications of effects on surrounding properties and area. He is also pointed out the application stated it is a 'brownfield' site but in fact it is woodland and was sold as woodland. He strongly objects to this application. This planning application is on the agenda for discussion.

Many residents have expressed their concerns and objections for this application.

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Agenda

** It was agreed by all Cllrs to bring item 84.24a forward due to the number of residents comments at the Public Session.*

71.24 To receive and consider acceptance of apologies for absence. Apologies were received from Cllr Gledhill. **Resolved:** Apologies were considered and accepted. Cllr Clewer gave his apologies as he was unable to attend the meeting.

72.24 Vacancies in Parish Council Office: None

73.24 Declaration of Interest: Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None.

74.24 To consider any urgent matters raised in the public session, and any other urgent matters or items from Councillors. (For discussion only, no decisions can be taken). None.

75.24 To agree any items on the agenda that are to be dealt with following the exclusions of the press & public. None.

76.24 Minutes: To approve the Minutes of meeting held 10th September 2024. **Resolved:** The Minutes were approved as a true record of the meeting. Cllr Bird signed the Minutes.

77.24 Clerk's Report/Items carried forward from previous meeting:

a) Playpark. To review the September 2024 ROSPA inspection report. Minor items were highlighted in the report, most of which is already being addressed and repairs being undertaken.

b) CHAVS Update. The volunteers have been hard at work and have cleared the cemetery entrance, it is now tidy and welcoming. Some fresh planting of bulbs is required. *The Parish Council would like to thank Gerald Bundy, Charlotte Moreton, Judy and Joff Evans for all their time and efforts spent in tidying the area around Pennings Drove Cemetery and Shutts Lane.*

c) Parish Steward Visits. Visit is for 5th December 2024. Any items for the worksheet to be reported to the Clerk.

d) Homington Road. Resurfacing work to commence 11th November 2024. Work has started.

e) Defibrillator Training. This is scheduled for Monday 27th January 2025 at Coombe Bissett Village Hall. The session will run from 7 – 8.30pm, all residents are welcome.

78.24 Draft Budget. To consider and approve the draft budget for financial year 2025/26.

Resolved: The adoption of the FY2025/26 Parish Council Draft Budget was considered and agreed by all Cllrs.

79.24 Precept 205/26. To approve and set the Precept for financial year 2025/26. The Council noted that due to increasing running costs, the current Precept of £13,000 no longer covered the Council's operating costs and did not fund asset maintenance or new projects. **Resolved:** Following the adoption of the FY 2025/26 Parish Council Draft Budget, an increase in Precept to £14,000, which is equivalent to an increase of 7.63%, was proposed by Cllr Reed, seconded by Cllr Scott and unanimously agreed.

80.24 Flooding. Update from Nic Artiss. The camera investigations of the drainage system along Homington Road have now been completed and associated repairs completed. However, the drainage system under the Donkey Field could not be investigated as there

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12th November 2024.

was too much water, nor were the drains along Blandford Road on the original works to be investigated. It was suggested if the pipes were bigger a camera could have been inserted to assess the drains. A possible solution to the water run-off from Homington Road could be alleviated by the installation of speed humps to channel the water in the right direction. The Parish Council have requested a copy of the report of the investigations and are waiting for this. *The Clerk will contact Wiltshire Council and ask when the contactors will return to investigate the remaining drains.*

81.24 Coombe Bissett Cricket Club Lease. The new lease was reviewed; however, it was agreed by all Cllrs that legal advice will be sought prior to agreement. *This item will be reviewed at the next meeting.*

82.24 Coombe Bissett Village Map. It has been noted the map has warped the plastic cover has deteriorated which has left the map illegible. **Resolved:** It was agreed quotes for replacing the map would be obtained for the next meeting. *This item will be reviewed at the next meeting.*

83.24 Parking concerns. To consider the parking issues on Blandford Road. Many residents have noted vehicles being parked on the grass verge along the verge. This is causing the area to churn up and leaving it unsightly. The Parish Council ask all residents to park with consideration for both the area and nearby properties.

84.24 Planning.

**This item was discussed at the start of the meeting as many residents had raised both applications in the Public Session.*

a) To consider any new planning applications received.

PL/2024/09412: The Old Vicarage, Homington Road, Coombe Bissett. *Resolved: No objection subject to conditions.* To note the allocation of a single dwelling will require the Parish Council to find a new development site within the Parish.

PL/2024/09459: Land on the South Side of Chalke Pit Cottage, Blandford Road, Coombe Bissett. **Resolved: Object.**

Comments will be submitted by the Clerk on the Wiltshire Council planning portal.

b) To consider any new planning applications received between publication of agenda and meeting.

c) To confirm any planning application responses determined by email for applications received since last meeting: (Comments can be viewed on the Wiltshire Council Planning Portal.)

d) To note any planning application decisions made by Wiltshire Council.

PL/2024/03325: Wyckfield, Homington Road, Coombe Bissett. *Approved with conditions.*

PL/2024/ 08130 & 09278: Box Cottage, Lower Road, Homington. *Approved with conditions.*

PL/2024/08175: Orchard House, Rockbourne Road, SP5 4LP. *Refuse.*

PL/2024/08483: Weaveland, Homington Road, Coombe Bissett. *No objection.*

PL/2023/05350: Churchill Place, Blandford Road, Coombe Bissett. *Withdrawn by applicant.*

85.24 Neighbourhood Plan. Cllr Gledhill submitted a report which was read out at the meeting:

On the Neighbourhood Plan I have positive news to report. Our Consultant has completed the draft Basic Conditions Statement and the Consultation Statement which are needed before we can submit the NP to Wiltshire Council.

As a further precaution I have managed to get a grant from Locality (the Government Quango that supports NP) for a 'Health Check' to be carried out on the Plan itself, the Basic Conditions Statement, the Consultation Statement and the many papers in the NP evidence base.

Coombe Bissett Parish Council
Unconfirmed Minutes for Ordinary Parish Council Meeting held
12th November 2024.

Hopefully we will get a pretty clean bill of health and then be able to formally submit the Plan to Wiltshire Council. It is also important for us to remember that the Neighbourhood Plan is 'owned' by the Parish Council. I would therefore recommend that we remind ourselves of its content.'

86.24 Finance.

a) To note bank accounts

Current Account: £12,135.89

Savings Account: £33,002.46

b) To note bank reconciliation for 2nd quarter. Noted.

c) To consider annual membership to the Institute of Cemeteries and Crematoriums.

Resolved: Annual membership was considered and approved by all Cllrs.

d) To consider and approve the Schedule of Payments. **Resolved:** All payments considered and approved.

87.24 Parking Requests. Noted.

- 21st November 2024 – Private Event
- 28th November 2024 – Private Event
- 2nd - 6th December 2024 – Panto
- 28th December 2024 – Private Event
- 5th January 2025 – Private Event

88.24 Forthcoming Meetings.

- Southern Wiltshire Area Board: 7th November 2024 - Alderbury
- Wiltshire Council Town & Parish Councils Meeting – 27th November 2024 - TEAMS
- LHFIG Meeting: 14th January 2025 – TBN

89.24 Correspondence Received. (Circulated to Councillors prior to the meeting)

- Wiltshire Association of Local Councils – Bulletins Sept & October 2024
- Survey city, town & parish allowances – Independent Remuneration Panel
- Temporary Road Closure of Homington Road for resurfacing works 11-18th November 2024.
- An Environment Flood Action Event hosted by the Salisbury Area Board is open to all residents. The event will be held 19th November 2024 at the Guildhall, Salisbury
- Briefing Note: 24-19 Substantive Highways Scheme Fund

90.24 Items to be carried forward to the next Parish Council Meeting.

Cricket Club Lease

Coombe Bissett Parish Map

91.24 Date of next meeting.

- Tuesday 14th January

92.24 To close the meeting.

With no further business to discuss the meeting was closed at 8.45pm

Coombe Bissett Parish Council
Unconfirmed Minutes for Ordinary Parish Council Meeting held
12th November 2024.

Schedule of Payments.

Payments to be approved:

Date	Payee	Particulars	Amount
22.10.24	Hurdcott Landscapes	Grass Cutting	£194.20
31.10.24	ROSPA	Playpark Report	£93.60
05.11.24	SLCC	Annual Membership	£64.60
Total			£352.40

Outgoings between 11.09.24 – 07.11.24

Date	Payee	Particulars	Amount
13.09.24	A Bird	Gate Lock	£9.99
13.09.24	WALC	Training – Cllrs/Clerk	£108.00
13.09.24	WALC	Training – Cllrs/Clerk	£72.00
13.09.24	Hurdcott Landscapes	Grass Cutting	£194.20
13.09.24	HMRC	Clerk's Expenses	£22.60
13.09.24	Earl of Radnor Estate	Annual Fees	£10.00
19.09.24	G Irving	Bin Bags (CHAVS)	£17.55
30.09.24	J McGowan	Clerk's Expenses	£520.90
08.10.24	Rhino Play	Replacement Rope	148.32
07.10.24	Hurdcott Landscapes	Grass Cutting	194.20
31.10.24	J McGowan	Clerk's Expenses	519.41
07.11.24	A Bird	Playpark Paint	£25.98
Total			£1,843.15

Income Received between 11.09.24 – 07.11.24

Date	Received From	Particulars	Amount
30.09.24	NatWest	Interest	£40.54
25.09.24	Wiltshire Council	Precept	£6,500.00
01.10.24	J Webb	Allotment Fees	£75.00
31.10.24	NatWest	Interest	£39.24
Total			£6,614.24