

Coombe Bissett Parish Council
Minutes for Ordinary Parish Council Meeting (Unconfirmed)
Jay McGowan – Parish Clerk

Minutes of Coombe Bissett Ordinary Parish Council Meeting held at Coombe Bissett Village Hall on Tuesday 12th September 2023. The meeting started at 7pm.

Present: Cllrs Simon Boxall (Vice-Chair), Michelle King, Stephen Gledhill, Des Hobson

Also present: Jay McGowan (Clerk), Councillor Richard Clewer, PC H Murphy, 1 member of the public.

Public Session

PC H Murphy.

PC Murphy gave a brief crime report, within the last 30 days there were no reports of any road traffic incidents.

Agenda

56.23 To receive and consider acceptance of apologies for absence.

Apologies were received from Cllr A Bird, Cllr Byatt and Cllr Reed.

Resolved: Council members considered and accepted their apologies.
Cllr Boxall Chaired the meeting.

57.23 Vacancies in Parish Council Office: None.

58.23 Declaration of Interest: Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation.

Cllr Reed declared a non-pecuniary interest in planning application PL/2023/04937 and did not take part in the discussions.

59.23 To consider any urgent matters raised in the public session, and any other urgent matters or items from Councillors. (For discussion only, no decisions can be taken) None.

60.23 To agree any items on the agenda that are to be dealt with following the exclusions of the press & public. None.

61.23 Minutes. To approve the Minutes of the Ordinary Parish Council meeting held 11th July 2023.

Resolved: The Minutes were approved as a true record of the meeting. Cllr Boxall signed the Minutes.

62.23 River Opposite Fox & Goose: Gabion Bags in the River Ebble. The location of the gabion bags is not on a designated Main River, so it falls outside the Environment Agencies jurisdiction.

Resolved: The Parish Council will contact Wiltshire Council Planning Enforcement for further advice.

63.23 Pennings Drove Cemetery.

a) To consider installing a water supply to the Cemetery. The Tennis club will be considering our request to use the waterline running from the Club at their next committee meeting. It was proposed to approve a budget of up to £500 for the necessary works.

Resolved: Cllrs agreed to proceed with the installation with a limit of costs of up to £500.

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b) To consider the repairs required to the gate. *Repairs to the gates will be looked at shortly and necessary repairs will be completed.*

Cllrs discussed and agreed the need to recruit new volunteers from the Parish to help with minor repairs around both Villages.

Resolved: It was agreed to host a public meeting to encourage residents volunteer to help with minor works within the Parish. A budget of £75 was agreed to host this event.

c) To consider and adopt the Memorial Safety Policy. *To be deferred to the next meeting.*

64.23 Clerk's Report/Items carried forward from previous meeting:

a) Playpark. Works still to be completed:

Litter Bin: to be secured.

Corrosion: on the combination goal.

Paintwork: Some areas are in poor condition and need repainting.

Swing: shackles need oiling.

The works will be assessed shortly, and necessary works will be completed.

b) Shutts Lane Lighting. Only one of the three street lights works currently. No residents have complained about the broken lights. Cranborne Chase Area Of Outstanding Natural Beauty is a Dark Skies Area.

A survey to ascertain if residents would like the street lighting or to have it removed was carried out. The results of the survey were collated and considered. Eight members of the public contacted the Clerk to ask for retention of the street lights, seven asked for its removal. Wiltshire Council have offered to remove the lights free of charge if the parish council wishes.

Resolved: A proposal to remove the street lighting on Shutts Lane was put forward, Cllrs voted in favour of this: 3 in favour, 1 against. The Village Hall will be asked if they wish to take on responsibility for the street light in the car park. If they do not, Wiltshire Council will be asked to remove this light as well.

c) War Memorial. *The plaque for the War Memorial is due to be installed shortly.*

The Parish Council would like to thank Roger Brown, Cllr Simon Boxall and David Parson for all their time and perseverance to get this plaque installed.

d) Parish Steward. Visits will take place:

28th September 2023

26th October 2023

65.23 Highways.

a) Fox & Goose. Lying water continues to damage the splash onto the property cause damage. *Works are scheduled to start at the end of October 2023.*

b) Salisbury Road Sign. To consider replacing the missing sign. Cllrs considered the need and costs involved in replacing this road sign which has been missing since 2011.

Resolved: All Cllrs agreed not to proceed with replacing the sign due to the implicated costs, and the fact that its absence had not been noticed for over a decade.

c) A354 Blandford Road, works were carried out to the footpath and surrounding area. The Parish Council were not notified of these works and Wiltshire Council have apologised for this error. **Resolved:** Cllr Boxall is to follow up with Highways regarding the need for these works and the repairs to the surrounding area.

66.23 Flooding.

The snow and flood plans will be reviewed and updated.

No flooding issues reported.

67.23 Planning.

a) To consider any new planning applications received. None.

b) To consider any new planning applications received between publication of

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agenda and meeting.

PL/2023/07449: Coombe Down Farm, Blandford Road, Coombe Bissett, SP5 4LJ. Full Planning Permission – Formation of a balcony with external stairs and 2 new windows.

Resolved: Due to insufficient time in between this application being received and the meeting the Coombe Bissett sub committee will review this application.

c) To confirm any planning application responses determined by email for applications received since last meeting: (Comments can be viewed on the Wiltshire Council Planning Portal).

PL/2023/03919: Land at Coombe Down Farm, Blandford Road, Coombe Bissett, SP5 4LJ. Full Planning Permission – Erection of a bungalow. *No comment was submitted but additional information was supplied.*

PL/2023/04937: Adjacent Braemar, Shaston Drove, Coombe Bissett, SP5 4JS. Full Planning Permission – construction of a permanent single storey dwelling replacing previous mobile home. *No comment.*

PL/2023/04212: Beechcroft, Homington, SP5 4NG. Householder planning permission. Proposal: Creation of independent vehicle access to property. *No Comment.*

PL/2023/06142: Graylings, Salisbury Road, Coombe Bissett, SP5 4LE. Notification of proposed works to trees in a conservation area. *No comment submitted.*

PL/2023/06850: The Glebe, Homington Road, Coombe Bissett, SP5 4LR. Notification of proposed works to trees in a Conservation Area. *No comment submitted.*

d) To note any planning application decisions made by Wiltshire Council.

PL/2023/00705 & PL/2023/01815: Frampton Cottage, Shepherds Close, Coombe Bissett, SP5 4LX. *Approved with conditions.*

PL/2023/06142: Graylings, Salisbury Road, Coombe Bissett, SP5 4LE. Notification of proposed works to trees in a conservation area. *No objection.*

e) Notification of Planning Appeal.

PL/2022/05629: 2 Orchard House, Rockbourne Road, Coombe Bissette, SP5 4LP

68.23 Neighbourhood Plan. *No further update, due to the high number of responses information is still being collated.*

69.23 Finance.

a) To note bank accounts.

Current Account: £8,840.21

Savings Account: £32,449.02

b) To approve Schedule of Payments. *No payments to be approved.*

70.23 Parking Requests.

Sun 3rd Sept: Cricket Club

Sun 10th Sept: Cricket Club

Thur 21st Sept: Private Event

Sat 23rd Sept: Private Event

Sun 24th Sept: Private Event

Thur 28th Sept: Film Night

Thur 19th Oct: Private Event

Sat 21st Oct: Private Event

Thur 26th Oct: Film Night

71.23 Forthcoming Meetings.

- Southern Wiltshire Area Board Meeting: 7th September 2023 – TBN

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- Wiltshire Council Town & Parish Council Clerks Meeting: 22nd September 2023 - TEAMS
- Southern Wiltshire LHFIC Meeting – 14th November 2023 –Bourne Hill, Salisbury

72.23 Correspondence Received. (Circulated to Councillors prior to the meeting)

- Briefing Note 23-20 – 23-23
- Wiltshire Local Plan Consultations run 27th September to 22 November 2023. Cllr Clewer reminded Cllrs Regulation 19 Consultations will start soon. Sites 8 & 9 are in the vicinity of the Parish boundary.
- Invitation to Wiltshire Neighbourhood Watch AGM: 7th October 2023, Wiltshire Police HQ
- WALC: July & August Newsletters
- Notification of Proposed Seismic Survey within the Parish boundaries

73.23 Items to be carried forward to the next Parish Council Meeting.

- To consider a Highways Improvement list within the Parish.
- To confirm a date for a Village event to recruit volunteers to help with minor maintenance within the Parish.

74.23 Date of next meeting.

- Tuesday 14th November 2023

75.23 To close the meeting.

With no further business to discuss Cllr Boxall closed the meeting at 8.15pm