

**Coombe Bissett Parish Council**  
**Minutes for Ordinary Parish Council Meeting (Unconfirmed)**  
**Jay McGowan – Parish Clerk**

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Minutes of Coombe Bissett Ordinary Parish Council Meeting held at Coombe Bissett Village Hall on Tuesday 14<sup>th</sup> November 2023. The meeting started at 7pm.

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**Present:** Cllrs Abi Bird (Chair), Simon Boxall (Vice-Chair), Kim Byatt, Michelle King, Stephen Gledhill, Des Hobson

**Also present:** Jay McGowan (Clerk), Councillor Richard Clewer, 7 members of the public

**Public Session**

**PC Murphy** submitted a report:

- On 20<sup>th</sup> October there was a suspicious incident on HOMINGTON ROAD whereby an unknown male approached the post office store in the early hours of the morning, however when more staff were present the male suddenly then left the area at speed. It is suspected that the male was scoping out the area however was then put off and left. There have been no further reports since.
- On 7<sup>th</sup> November there was a report in the village that a motorcyclist failed to give way to an oncoming vehicle and as a result fell off into a ditch. No one was injured, Police or Ambulance Service were not called.

**Mrs E Haworth**, Headteacher Coombe Bissett Primary School.

Mrs Haworth introduced herself and expressed her intentions to make the School part of the Community. They are happy to help and be involved with any events in the villages. They have started a few community events:

1<sup>st</sup> Friday of every month a coffee morning is held.

3<sup>rd</sup> Friday of every month a parent and toddler event is held.

24<sup>th</sup> November 2023 a planting event at the School is open to all residents, the School welcome all residents to help with planting of shrubs.

**Mr D Rattue**, Shutts Lane Lighting.

Mr Rattue asked why the Parish Council had decided to remove the three streetlights on Shutts Lane. A resolution to remove the lighting at the July and September 2023 meetings was made based on a number of reasons:

A resident had asked the parish council to remove the streetlights. Two of the lights have not worked for months, or years, and no-one had commented, or reported it to Wiltshire Council, as far as the parish council is aware. Approximately 0.2% of parishioners (15 votes in total) responded to the public consultation held during summer 2023, with nearly equal votes for retention and removal. Due to the lack of responses from the recent survey carried out by the Parish Council, it was decided residents did not feel strongly enough about the lights to justify the cost of replacing the lights, and the annual electricity cost for running them. Shutts Lane is within the Dark Skies Area of Cranborne Chase Area of Outstanding Natural Beauty. Coombe Bissett Village Hall Committee was asked if they would like to take on the responsibility of the light in the village hall car park, they declined. However, they are planning to fit further, more suitable lighting around the Hall. As a result, the parish council had voted for their removal. It was agreed that the one remaining light will not be removed until it has stopped working.

**Mr B Brealey**, Ultra-Fast Broadband.

\*This item is on the Agenda, 88.23, it was agreed by all Cllrs to bring this forward to included members of the public.

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Mr Brealey submitted a brief update to Cllrs prior to the meeting.

It is hoped that by the end of the year, confirmation if Lot 30 (South Wiltshire) is part of the scheme. It is only then will it be confirmed if Coombe Bissett & Homington are included in this contract.

Cllr Richard Clewer has no further update as it is currently on hold. Once he receives further information, he will update the Council.

The Parish Council will monitor this and await further information.

**Mrs White**, Speed Indicator Advice.

An email was sent by Mrs White advising that the post for the SID is in the wrong position. The Parish Council is aware of this, following changes to guidance, and has been trying to get Wiltshire Council to move the post. A Parish Councillor is hoping to meet with a Wiltshire Council engineer later in the week to confirm the correct position of the post.

**Mr R Maycock**

Mr Maycock has requested the grips below Foundry Cottage and on Drove Lane be cleared. This will be submitted for the next Parish Steward visit.

**Agenda**

**77.23 To receive and consider acceptance of apologies for absence.** One. An apology was received from Cllr Reed. **Resolved:** Cllrs considered and accepted the apology.

**78.23 Vacancies in Parish Council Office:** None.

**79.23 Declaration of Interest:** Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None.

**80.23 To consider any urgent matters raised in the public session, and any other urgent matters or items from Councillors.** (For discussion only, no decisions can be taken). None.

**81.23 To agree any items on the agenda that are to be dealt with following the exclusions of the press & public.** None.

**82.23 Minutes.** To approve the Minutes of the Ordinary Parish Council meeting held 12<sup>th</sup> September 2023. **Resolved:** The Minutes were approved as an accurate record of the meeting. Cllr Bird signed the Minutes.

**83.23 Draft Budget.** To consider and approve the draft Budget for financial year 2024/25. **Resolved:** The adoption of the FY2024/25 Parish Council Budget was considered and agreed by all Cllrs.

**84.23 Precept.** To consider and approve the Precept for financial year 2024/25. The Council noted that due to the high level of inflation over the past 18 months the current £12,000 Precept no longer covered the Council's operating costs and did not fund asset maintenance or new projects. **Resolved:** Following the adoption of the FY 2024/25 Parish Council Budget, an increase in Precept to £13,000, which is equivalent to an increase of 4% over each of the last two years, was proposed by Cllr Hobson, seconded by Cllr Byatt and unanimously agreed.

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**85.23 Gabion bags in River Ebble Opposite Fox & Goose.** To consider asking Wiltshire Council's Enforcement Department for advice and to take any necessary action if required. **Resolved:** All Cllrs agreed to ask Wiltshire Council's Enforcement Team to investigate the structure and consider taking action to remove the gabion bags if not compliant.

**86.23 Pennings Drove Cemetery.**

a) To consider installing a water supply to the Cemetery. **Resolved:** The Tennis Club has agreed to have two water butts running from the Clubhouse which will be for cemetery use.  
b) To consider the repairs required to the gate. A request to remove the gates so they may be repaired and painted by a volunteer in dry conditions. **Resolved:** All Cllrs agreed to this.

c) To consider and adopt the Memorial Safety Policy. **Resolved:** Cllrs considered and agreed to adopt the Policy.

**87.23 Village Parking.** Cllr Bird recently met with the Village Parking Committee to review any further issues. Improvements have been made and use of the field by the school has helped with parking. It was agreed the Clerk would send out the Parking Policy with any parking requests for the recreation field.

**88.23 Ultrafast Broadband.** The CB&H project team request that the Parish Council seeks to establish whether CB&H have been included in the Lot 30 contract. *See public session.*

**89.23 Clerk's Report/Items carried forward from previous meeting:**

**a) Playpark.** Works still to be completed: Waiting for an update.

Litter Bin: to be secured.

Corrosion: on the combination goal.

Paintwork: Some areas are in poor condition and need repainting.

Swing: shackles need oiling. *These have now been oiled.*

**Resolved:** As no volunteer has offered to do the work, it was agreed to commission a contractor to carry out the repairs.

RoSPA Annual inspection was carried out in Sept which highlighted the above works. Cllr Bird gave a brief explanation of the report. Some of the items highlighted are the works still to be completed, the 'warning' sign needs to be repaired which Cllr Bird will repair.

**b) Parish Steward.** Visit scheduled for 23rd November 2023. *Worksheet submitted by Clerk.*

**90.23 Highways.**

a) Fox & Goose. Lying water continues to damage the splash onto the property cause damage. Works are scheduled to start at the end of October 2023. *The Clerk has followed this up and still waiting for a reply.*

**91.23 Flooding.**

a) Flood Plan. To consider and adopt. **Resolved:** Cllr King volunteered to be the new Flood Warden for Homington. Cllrs thanked Cllr King and agreed to adopt the Flood.

b) Snow plan. To review and agree the updated plan. **Resolved:** Cllr Boxall volunteered to be the Snow Warden for Homington. Cllrs thanked Cllr Boxall; the updated plan was adopted.

c) Following the continuous flooding on Homington Road a request to Wiltshire Council to inspect and repair the drains under the road will be submitted. Mr D Parson has kindly offered to sharing all the information he has to assist with this request.

The Parish Council would like to thank Graham Axtell and the Parish Steward for acting quickly and clearing the grips in Coombe Bissett and Homington during the recent heavy rains.

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**92.23 Planning.**

- a) To consider any new planning applications received. None.
- b) To consider any new planning applications received between publication of agenda and meeting. None.
- c) To confirm any planning application responses determined by email for applications received since last meeting: (Comments can be viewed on the Wiltshire Council Planning Portal).
- PL/2023/07449:** Coombe Down Farm, Coombe Bissett, SP5 4LJ. Full Planning Permission. *No Comment.*
- PL/2023/05350:** Churchill Place, Blandford Road, Coombe Bissett. Full Planning Permission. *Object.*
- PL/2023/08892:** Bridge House, Salisbury Road, Coombe Bissett, SP5 4LE. Listed Building Consent. *Object.*
- PL/2023/08724:** Bridge House, Salisbury Road, Coombe Bissett, SP5 4LE. Full Planning Permission. *Object.*
- d) To note any planning application decisions made by Wiltshire Council.
- PL/2023/03919:** Land at Coombe Down Farm, Coombe Bissett, SP5 4LJ. *Refuse.*
- PL/2023/04935:** Adjacent Braemar, Shaston Drove, Coombe Bissett, SP5 4JS. *Approved with conditions.*

- PL/2023/04212:** Beechcroft, Homington, SP5 4NG. *Approved with conditions.*
- PL/2023/06142:** Graylings, Salisbury Road, Coombe Bissett, SP5 4LE. *No objection.*
- PL/2023/06850:** The Glebe, Homington Road, Coombe Bissett, SP5 4LR. *No objection.*
- e) **Planning Inspector Appeal Decision: APP/Y3940/W/22/3308435** – Land adj Footes House, Homington Road, Coombe Bissett. *Dismissed.*

**93.23 Neighbourhood Plan.** The work to the Regulation 16 version of the Plan continues and is still being prepared.

The Council would like to thank Cllr Gledhill and the Working Group for all their time and efforts committed to seeing this through.

**94.23 Finance.**

- a) To note bank accounts.
- Current Account: £12,258.15
- Savings Account: £32,527.70

- b) To approve Schedule of Payments. **Resolved:** All payments approved.

Date	Payee	Particulars	Amount
13.11.23	SLCC	Clerk's Membership	£65.88
<b>Total</b>			<b>£65.88</b>

- c) **Resolved:** Following the recent Clerk's Annual by the Chair and Vice-Chair, it was agreed to increase the Clerk's pay scale from SCP level 12 with effect from 1<sup>st</sup> November 2023.

**95.23 Parking Requests.**

**Resolved:** All requests were approved.

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Mon 13<sup>th</sup> November – CB Primary School  
Thur 16<sup>th</sup> November: Private Event  
Thur 23<sup>rd</sup> November – Film Night  
Tue 5<sup>th</sup> – Sunday 10<sup>th</sup> Dec – Panto  
Mon 11<sup>th</sup> December – CB Primary School

**96.23 Forthcoming Meetings.**

- Southern Wiltshire LHFIG Meeting – 14<sup>th</sup> November 2023 – Bourne Hill, Salisbury
- Southern Wiltshire Area Board Public Meeting – 7<sup>th</sup> December 2023 – Downton

**97.23 Correspondence Received.** (Circulated to Councillors prior to the meeting)

- Briefing Notes: 23.24 – 23.32
- WALC: Sept & Oct Newsletters
- Id Verde – Community Engagement Manager Report March – August 2023.
- Police and Crime Commissioner’s Annual Report
  
- Wiltshire Council Local Plan Review – Harnham Housing. *It was unanimously agreed the Council would not comment; however, residents are encouraged to submit any comments they have.*

**98.23 Items to be carried forward to the next Parish Council Meeting.**

- CHAVS Volunteer Evening.
- Coronation Tree.
- Tennis Club Request.
- Highway Work Request List

**99.23 Date of next meeting.**

9<sup>th</sup> January 2024  
12<sup>th</sup> March 2024  
14<sup>th</sup> May 2024  
9<sup>th</sup> July 2024  
10<sup>th</sup> September 2024  
12<sup>th</sup> November 2024

**100.23 To close the meeting.**

**With No further business to discuss Cllr Bird closed the meeting at 8.55pm**